

# INFORMATION PACKET

**Friday, January 13, 2023**



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C.A.S.P.E.R.

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

## The Grid

A working draft of Council Meeting Agendas

### January 17, 2023 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Councilor in Code					
EPH Flag Lot Ordinance					
Public Hearing for FY23 Budget Amendment #2		N			
Pub Hearing: An Ordinance Approving A Zone Change of Three (3) Lots Located at 1231, 1235 and 1241 South Washington Street, Lots 294, 295 and 296, Kenwood Addition Subdivision in the City of Casper, Wyoming		N			
Authorizing an Agreement Between the City of Casper and Spuds Baseball Club LLC for the Operation of Concessions and the Sale of Malt Beverages at Mike Lansing Baseball Stadium.				C	
Authorizing Amendment No. 1 to the Professional Services Contract between the City of Casper and Bar-D Signs, Inc. to Extend the Completion Date of the Project to Replace the Electronic Monument Sign for the Casper Recreation Complex.				C	
Authorize a Contract for Professional Services with Jacobs Engineering Group, Inc. (Jacobs), in the amount of \$210,979, for Engineering Services related to Phase 2 of the Sam H. Hobbs Wastewater Treatment Plant Secondary Treatment Rehabilitation, Project No. 23-002.				C	
Authorize Amendment No. 1 to the Contract for Professional Services with Long Building Technologies, Inc. (Long), in the amount of \$15,450.00 for the Ford Wyoming Center Flue Replacement, Project No. 22-058.				C	
Authorize a Contract for Professional Services with ITC Electrical Technologies (ITC), in the amount of \$121,750.00, for Wastewater Treatment Plant Transformer Replacement, Project No. 22-057.				C	
Authorize a Contract for Professional Services with Burns & McDonnell Engineering Company, Inc., in the amount not to exceed \$169,572, for the 2023 to 2027 Casper Solid Waste Annual Title V Reporting Project No. 22-072.				C	
Authorize Submission of An Application to The Wyoming State Loan and Investment Board for A Grant Through the Local Government Project ARPA Grant Funding Program for the 1st And Poplar Street Utility Relocation Project.				C	
Authorize Submission of An Application to The Wyoming State Loan and Investment Board for A Grant Through the Local Government Project ARPA Grant Funding Program for The City of Casper Wastewater Treatment Plant Motor Control Center Replacement Project.				C	
Authorize Submission of An Application to The Wyoming State Loan and Investment Board for A Grant Through the Local Government Project ARPA Grant Funding Program for The Poplar Street Cy to Collins Utility Replacement Project.				C	

**The Grid**

A working draft of Council Meeting Agendas

**January 17, 2023** (continued) Councilmembers Absent:

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Authorize Submission of An Application to The Wyoming State Loan and Investment Board for A Grant Through the Local Government Project ARPA Grant Funding Program for The Poplar Street Water Main Replacement Project.				C	
Authorize Submission of An Application to The Wyoming State Loan and Investment Board for A Grant Through the Local Government Project ARPA Grant Funding Program for The City of Casper Wastewater Treatment Plant Secondary Concrete Rehabilitation Project.				C	
Authorizing a Memorandum of Understanding Between the City of Casper and Natrona County School District Concerning School Resource Officers.				C	
A resolution authorizing a Professional Services Contract for transit services with Natrona County for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Evansville, a Wyoming municipality, for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Bar Nunn, a Wyoming municipality, for Fiscal Year 2023.				C	
Appointment of Members to the Boards of Examiners and Appeals, and Contractors Licensing Board.					C
Legislative Topics					C
Executive Session: Litigation, Potential Litigation, Personnel, & Land					

**January 24, 2023** Councilmembers Absent: Pollock Virtual

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Begin Time</b>	<b>Allotted Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
CY & Poplar Intersection	Direction Requested	5:20	30 min
Sports & Recreation Subsidy	Direction Requested	5:50	45 min
Athletics Fund & One Cent #17 Fund	Direction Requested	6:35	15 min
Natrona County Joint Powers Board Grant	Direction Requested		
Agenda Review		6:50	20 min
Legislative Review		7:10	20 min
Council Around the Table		7:30	20 min
Approximate Ending Time:			7:50

**The Grid**

A working draft of Council Meeting Agendas

**January 31, 2023** Councilmembers Absent: Pollock Virtual

<b>Work Session Meeting Agenda Items</b>	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
<b>Strategic Planning Meeting</b>		4:00	
Approximate Ending Time:			

**February 7, 2023** Councilmembers Absent:

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Pre-Meeting: Intro of FWC General Manager					
Approval of 1/3 Minutes					
Approval of 1/17 Minutes					C
Approval of 1/17 Exec Session Minutes					
2nd Reading: An Ordinance Approving A Zone Change of Three (3) Lots Located at 1231, 1235 and 1241 South Washington Street, Lots 294, 295 and 296, Kenwood Addition Subdivision in the City of Casper, Wyoming			N		
Athletic Fund and One Cent #17 Fund					
Lease Agreement for Wyoming Sports Ranch				C	
Authorizing the Acceptance of a Grant from the Wyoming Office of Homeland Security.				C	
Acknowledging the Receipt of Financial Disclosure Information from City Officials with Public Fund Investment Responsibility.					C
Acceptance of Natrona County Recreation Joint Powers Board Grant					C

**February 14, 2023** Councilmembers Absent:

<b>Work Session Meeting Agenda Items</b>	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Casper Natrona Health Department	Information Only		
Golf Enterprise	Direction Requested	4:35	45 min
Aquatic Center Roof Deck Funding Plan	Direction Requested		
Interim Topics for WAM	Direction Requested		
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

**The Grid**  
A working draft of Council Meeting Agendas

**February 21, 2023** Councilmembers Absent:

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Pre-Meeting: Rocky Mountain Power Update					
Approval of 2/7 Minutes					C
Public Hearing: Annual Renewal of Liquor Licenses		N			
3rd Reading: An Ordinance Approving A Zone Change of Three (3) Lots Located at 1231, 1235 and 1241 South Washington Street, Lots 294, 295 and 296, Kenwood Addition Subdivision in the City of Casper, Wyoming			N		

**February 28, 2023** Councilmembers Absent:

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Begin Time</b>	<b>Allotted Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Intro of Platte River Trails Trust Executive Director	Information Only	4:35	5 min
EKW Easement	Direction Requested	4:40	20 min
City of Casper Website	Direction Requested	5:00	30 min
Council Leadership Selection Process	Direction Requested		
Agenda Review		5:30	20 min
Legislative Review		5:50	20 min
Council Around the Table		6:10	20 min
Approximate Ending Time:			6:30

## Future Agenda Items

### Council Items:

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Excessive Vehicle Storage			
Graffiti Abatement & Alternatives			After January 2023
Safe Place Program Implementation & Resolution			
Code Enforcement - Municipal Code?			
Class and Compensation Study Follow-up			April
Parking Garage Lease			April
Detox Funding Discussion			May
LGBTQ Advisory Committee Update			
Livability/Marketing Follow-up			
Special Event Permitting Process			
Banner Health and Fire Agreement			
One Cent Discussion			March
Publication Requirements			
Leadership Selection Process			
Snow Plowing			28-Mar-23
Solid Waste Residential Passes			April

### Staff Items:

City Inspectors Authority/Oversight of Licensed Contractors			
Speed Limit Ordinance Review			
Part 2 Ford Wyoming Center			
Sponsorships and Naming Rights (Tentative)			
Judge's Quarterly Update			Rekurs Quarterly- To be requested by the Judge
Ford Wyoming Center Subsidy			
Capital Budget Review	March 14, 2023		
Tentative Budget to Council	May 9, 2023		
Council Budget Review	May 22 & 24		
Casper Area Transit Electric Fleet Conversion Study			
Second Sheet of Ice Financing			Spring 2023
NAPA IBS			March

### Potential Topics-- Council Thumbs to be Added:

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### Future Regular Council Meeting Items:

Summary Proposed Budget to Council	6/6/2023		
Est. PH - Adopt FY24 Budget	6/6/2023		
PH & Adoption of FY24 Budget	6/20/2023		

### Retreat Items:

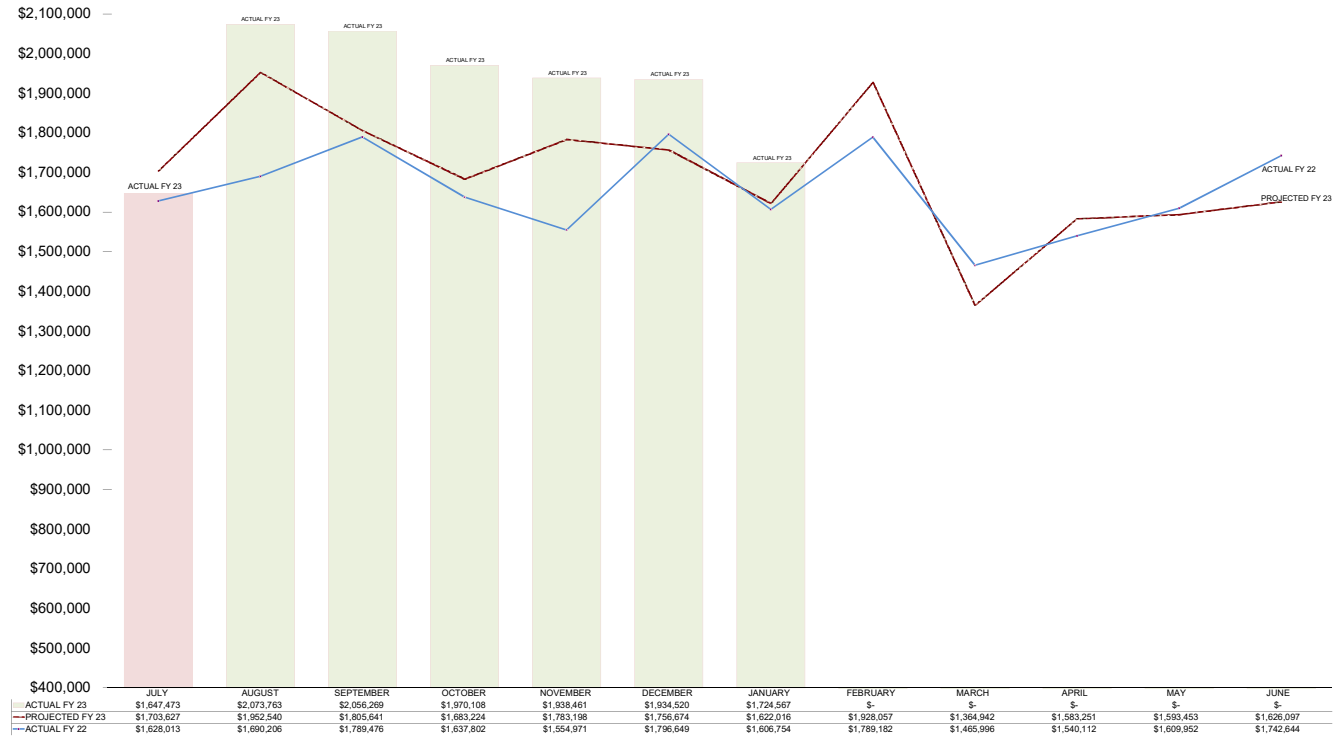
Economic Development and City Building Strategy
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**City of Casper**  
**Optional 1% and State Shared Sales Tax Receipts**  
**58.38% of Fiscal Year 2023 has lapsed**

Below is the Optional Sales Tax report for FY23. We are currently at 58.38% of the budget year.  
General Fund is up 5.09% from projected year to date which is at 65.41% of budget.  
1%16 is up 5.94% from projected year to date which is at 66.26% of budget.

State Shared Sales Tax					
	Date	Amount	Amount		Percent of
	Received	Received	Budgeted	Actual-Budget	Annual Budget
FY 2023 General Fund	7/7/2022	\$ 1,647,473	\$ 1,703,627	\$ (56,154)	8.07%
	8/4/2022	2,073,763	1,952,540	121,223	18.24%
	9/8/2022	2,056,269	1,805,641	250,629	28.32%
	10/6/2022	1,970,108	1,683,224	286,884	37.97%
	11/8/2022	1,938,461	1,783,198	155,263	47.47%
	12/6/2022	1,934,520	1,756,674	177,846	56.96%
	1/9/2023	1,724,567	1,622,016	102,551	65.41%
			1,928,057		
			1,364,942		
			1,583,251		
			1,593,453		
			1,626,097		
Total FY 2023		\$ 13,345,161	\$ 20,402,721	\$ 1,038,240	
Optional 1% Tax					
FY 2023 1%16	7/7/2022	\$ 1,379,329	\$ 1,404,112	(24,783)	8.17%
	8/4/2022	1,734,317	1,611,691	122,626	18.45%
	9/8/2022	1,725,549	1,495,244	230,305	28.67%
	10/6/2022	1,655,049	1,400,736	254,312	38.48%
	11/8/2022	1,629,011	1,480,055	148,956	48.13%
	12/6/2022	1,616,348	1,451,365	164,982	57.71%
	1/9/2023	1,442,838	1,339,982	102,856	66.26%
			1,594,814		
			1,134,090		
			1,306,229		
			1,316,355		
			1,341,669		
Total FY 2023		\$ 11,182,441	\$ 16,876,343	\$ 999,255	
Total		\$ 24,527,602	\$ 37,279,064	\$ 2,037,495	

# Sales Tax FY 2023 Versus Projection and Prior Year



	ACTUAL FY 22		PROJECTED FY 23		ACTUAL FY 23	
YTD TOTAL	\$	11,703,872	\$	12,306,921	\$	13,345,161
YTD VARIANCE					\$	1,038,240
					% Difference	In Dollars
CHANGE FROM FY23 PROJECTED TO FY23 ACTUAL-SAME MONTH					6.32%	\$102,551
CHANGE FROM FY23 PROJECTED TO FY23 ACTUAL-YEAR TO DATE					8.44%	\$1,038,240
CHANGE FROM FY22 ACTUAL TO FY23 ACTUAL-SAME MONTH					7.33%	\$117,813
CHANGE FROM FY22 ACTUAL TO FY23 ACTUAL-YEAR TO DATE					14.02%	\$1,641,290



**From:** Dave Fraser <dfraser@wyomuni.org>  
**Sent:** Tuesday, January 10, 2023 10:23 AM  
**Subject:** WAM Bill Tracking

As you are aware the the 67<sup>th</sup> session of the Wyoming legislature convenes today, Tuesday January 10<sup>th</sup>. As of January 7<sup>th</sup>, 170 bills have been filed. This number will grow significantly during the coming weeks as there are 200-300 hundred bills being drafted by LSO staffers for individual legislators.

Currently WAM is tracking 23 bills. The bill tracking information can be found on the WAM website. <https://wyomuni.org/wam-legislative-tracking-database/>

From the WAM home page, click the Advocacy Tab; from there click Following Legislation. From this page, you will be able to access all bills identified by WAM as having a possible effect on Local Governments. You can also access key reports, presentation links or other information produced by WAM Staff and Members to follow legislative outcomes. To access the complete list of pre-filed bills go to: <https://wyoleg.gov/Legislation/2023>

If you have questions about a bill or other legislative issue please contact myself or Bob McLaurin at (307) 413-3483, or [mclaurin@wyomuni.org](mailto:mclaurin@wyomuni.org).

**J. David Fraser**  
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*"Communities that don't matter, don't exist."*





## FY 2020 General Agency Funding Biannual Report

*Please file this form biannually. Failure to complete and send in this form could result in a denial of payment for any current or future funding.*

Organization: The Arc of Natrona County Program: Adult Day Services and Inclusion

Contact Person: Bethany Young Phone Number: 307-577-4913 Date: 1/10/23

Email address: bethany@arcofnatronacounty.org

Please Select One:      1<sup>st</sup> Reporting Period X      2<sup>nd</sup> Reporting Period \_\_\_\_\_  
   July 1 – December 31      January 1 – June 30  
   Due on January 10      Due on July 10

### 1. Mission

The Arc promotes and protects the human rights of people with intellectual and developmental disabilities and actively supports their full inclusion and participation in the community throughout their lifetimes.

### 2. Financial Information

Financial reports are attached. The Profit and Loss shows our total income from all services. Because we provide multiple services for each person(s) served we are unable to class it to Adult Day and Inclusion separately, so all income from services are entered as Respite. The attached Profit and Loss by Class shows the correct expenses for each of those programs.

### 3. Program Significance

a. The Arc of Natrona County serves:

- 36 individuals with documented disabilities, including: 15 children and 21 adults, ranging from 5- 75 years of age.
- 15 females and 21 males.
- Individuals with a wide range of needs, including but not limited to: Autism Spectrum Disorders, Mental Retardation, seizure disorders, unique medical needs, and behavioral needs.

b. Funding from 1% #16 impacted our population because it allowed our individuals access to the same activities as neurotypical individuals. Due to the disabilities our individuals have they don't all have access to a personal income, therefore they are not always able to participate in what our community has to offer. Thanks to this funding they have been able to truly be a part of our Casper community and have been able to work on many skills that help them appropriately function in the community. This funding has also continued to make our program possible by being able to pay our Adult Day Coordinator a competitive salary wage. Moving our Adult

Day Coordinator up has pushed her to expand her knowledge to help grow our program by offering new ideas and activities to support our individual's growth.

- c. Due to COVID-19 our numbers were down for the past few years but we saw halfway through 2022 that numbers were finally starting to increase again.

#### **4. Results**

- a. From July 1, 2022- December 31, 2022 we were able to send our individuals on 282 community activities, 164 of those which were funded with this grant. That means that 58% of our community activities were covered by grant monies, and the remainder of those activities were free. 100% of our individuals served were able to participate in 100% of the activities of their choice due to grant funding. Before this funding was available, we had individuals who could only afford to do about 50% of the planned activities. Now they are given the same opportunity as their peers, for the same community interactions. This also covered 19% of our Adult Day Coordinator's salary (over the last 6 months), to run our Adult Day program. By moving this person, who is very invested in The Arc and our individuals, into an administrative position this ensured our program ran smoothly and effectively.
- b. These results were measured by tracking how many community activities they attended and what activities cost money and which ones did not. Our Adult Day Coordinator's salary was tracked by what her salary is and how much these funds helped pay that salary after community activities were paid.
- c. After COVID-19 settled down some I think everyone was ready to get back into a routine so this helped negative behaviors, along with frequent access to getting out into the community. These behaviors are all documented and tracked on Incident Reports and those reports continue to decrease each quarter. We are seeing socialization skills and independent living skills improving. With this funding we are able to offer horseback riding therapy (free of charge) to all of the adults (year-round) and children (in the summer) we serve, on a weekly basis. Equine therapy has many benefits and one we see most helpful is that it alleviates stress and anxiety in our individuals with Autism Spectrum Disorders.

#### **5. Program Results/Impacts**

- a. From July 1, 2022- December 31, 2022 we provided 7,170.5 hours of services between our programs in house. Adult Day provided 5,395.75 of those hours while our Inclusion program provided the remaining 1,774.75 hours. Our Adult Day program runs Monday-Friday 8 am- 5pm and individuals receive those services however they wish, so the amount of services provided varies from person to person. Our Inclusion program is only for school-aged children and runs after school, during days off of school, and in the summer time after summer school hours.
- b. Our individuals served became better from our services because of all of the opportunities they are provided to be in the community. While in the community our individuals have been working on life skills, and also learning more how to be integrated into our community. For the first time since COVID, we are finally able to start getting back into volunteer opportunities. Our adults have really gotten into doing more age-appropriate activities like playing pool, trivia, and darts at local

bars/establishments in town. We have seen an increase in their comfortability levels and confidence to interact within the community and with other people they encounter, whom they don't already know.

- c. This past year's data shows the increase in community exposure for our people served. This is not only impacting our targeted population but I feel these opportunities are also increasing the awareness of our community and teaching others how to interact with people with disabilities. Our hope is that we can continue to bring awareness to all people that our individuals encounter throughout Casper.

## **6. Results Analysis**

- a. With more opportunities continuing to become available with COVID, we are working on seeking out new activities and opportunities within our community. As our program grows, we are looking forward to input of activity ideas from our new people served.

## **7. Population Served**

Overall, The Arc serves 36 people in our services combined. For our Adult Day program and our Inclusion program, which are both receiving this funding, we are currently serving 20 individuals; 12 adults and 8 children. We requested funding for community activities for both of these programs so anyone who is receiving our services in these programs receives this funding to participate in what our community has to offer.

## The Arc of Natrona County

## Profit &amp; Loss

July through December 2022

	Jul - Dec 22
<b>Ordinary Income/Expense</b>	
Income	
4110.0 · United Way Allocation	4,750.02
4290.0 · Grants	29,250.07
4310.0 · Contributions	9,193.64
4320.0 · White Memorial	3,350.00
4410.0 · State of WY-Medicaid (Waiver)	271,965.11
4610.0 · Membership Fees	1,070.00
4720.0 · Respite Fees	10,565.93
4810.0 · Interest Income	62.08
4990.0 · Miscellaneous Income	2,024.68
<b>Total Income</b>	<b>332,231.53</b>
Cost of Goods Sold	
5210.0 · Payroll Expense	213,707.27
5220.0 · Executive Director Salary	30,750.12
5620.0 · Payroll Taxes-941	18,700.98
5630.0 · Payroll Taxes-Wk Comp/SUTA	4,620.32
5720.0 · Pension Expense	4,648.20
5790.0 · Insurance-Health	94.85
<b>Total COGS</b>	<b>272,521.74</b>
<b>Gross Profit</b>	<b>59,709.79</b>
Expense	
5560.1 · Payroll	0.00
6120.0 · Activity Fees	3,718.57
6140.0 · Advertising	3,599.94
6170.0 · Bank Service Charges	147.75
6280.0 · Director Contracts- Camp	750.00
6310.0 · Dues & Subscriptions	181.63
6410.0 · Insurance-General	978.00
6420.0 · Insurance-Property	2,267.00
6430.0 · Interest Expense	1,597.52
6440.0 · Internet Fees	349.65
6460.0 · Maintenance & Repairs	16,844.20
6470.0 · Meals	742.40
6520.0 · Mileage	6,025.08
6530.0 · Miscellaneous Expense	4,041.84
6660.0 · Postage	34.77
6730.0 · Rent-Other	4,000.00
6760.0 · Supplies	2,980.80
6830.0 · Telephone	1,414.68
6840.0 · Training	860.00
6910.0 · Utilities	3,747.10
<b>Total Expense</b>	<b>54,280.93</b>
<b>Net Ordinary Income</b>	<b>5,428.86</b>
<b>Net Income</b>	<b>5,428.86</b>

**The Arc of Natrona County**  
**Profit & Loss by Class**  
 July through December 2022

	05 Day Habilitation	07 Inclusion	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4110.0 · United Way Allocation	1,282.56	379.98	1,662.54
4290.0 · Grants	8,262.52	2,300.00	10,562.52
4310.0 · Contributions	1,441.85	1,634.21	3,076.06
4720.0 · Respite Fees	9,137.18	1,428.75	10,565.93
4990.0 · Miscellaneous Income	861.07	127.52	988.59
<b>Total Income</b>	<b>20,985.18</b>	<b>5,870.46</b>	<b>26,855.64</b>
<b>Cost of Goods Sold</b>			
5210.0 · Payroll Expense	55,704.46	10,452.95	66,157.41
5620.0 · Payroll Taxes-941	4,261.42	799.65	5,061.07
5630.0 · Payroll Taxes-Wk Comp/SUTA	1,052.84	197.56	1,250.40
<b>Total COGS</b>	<b>61,018.72</b>	<b>11,450.16</b>	<b>72,468.88</b>
<b>Gross Profit</b>	<b>(40,033.54)</b>	<b>(5,579.70)</b>	<b>(45,613.24)</b>
<b>Expense</b>			
5560.1 · Payroll	0.00	0.00	0.00
6120.0 · Activity Fees	3,124.89	593.68	3,718.57
6140.0 · Advertising	2,250.00	750.00	3,000.00
6310.0 · Dues & Subscriptions	14.68	0.00	14.68
6420.0 · Insurance-Property	755.67	755.66	1,511.33
6460.0 · Maintenance & Repairs	5,241.63	5,241.61	10,483.24
6470.0 · Meals	44.04	0.00	44.04
6520.0 · Mileage	4,929.45	549.29	5,478.74
6530.0 · Miscellaneous Expense	962.10	788.53	1,750.63
6660.0 · Postage	9.09	9.09	18.18
6760.0 · Supplies	380.74	541.21	921.95
6840.0 · Training	760.00	0.00	760.00
6910.0 · Utilities	1,249.04	1,249.02	2,498.06
<b>Total Expense</b>	<b>19,721.33</b>	<b>10,478.09</b>	<b>30,199.42</b>
<b>Net Ordinary Income</b>	<b>(59,754.87)</b>	<b>(16,057.79)</b>	<b>(75,812.66)</b>
<b>Net Income</b>	<b>(59,754.87)</b>	<b>(16,057.79)</b>	<b>(75,812.66)</b>

3:15 PM

01/10/23

Accrual Basis

The Arc of Natrona County

Grants

July through December 2022

Date	Name	Memo	Amount
<b>4290.0 - Grants</b>			
10/24/2022	City of Casper One Cent Funds	City of Casper 1C Grant	787.51
10/24/2022	City of Casper One Cent Funds	Deposit	175.00
10/24/2022	City of Casper One Cent Funds	Deposit	175.00
10/24/2022	City of Casper One Cent Funds	Deposit	2,362.52
10/24/2022	City of Casper One Cent Funds	Deposit	700.00
10/24/2022	City of Casper One Cent Funds	Deposit	4,550.04
Total 4290.0 - Grants			8,750.07
<b>TOTAL</b>			<b>8,750.07</b>

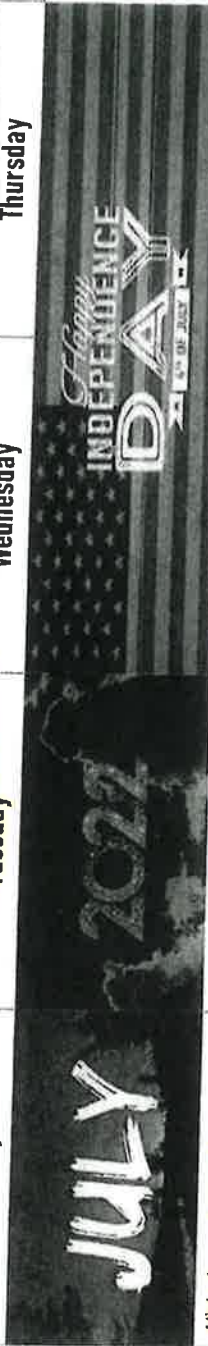
July - Dec =  
(Adults)

\$ = 125  
Free = 82

total = 207

July 2022

Adult Day

Monday	Tuesday	Wednesday	Thursday	Friday
				
<b>4<sup>th</sup> Independence Day</b> AM - Walk at Paradise Valley Trail PM - Walk the Falls	<b>5<sup>th</sup> Work-a-holics Day</b> ALL DAY - Swim or Fish at Alcova or Pathfinder! Please Bring a Cold Lunch & Plenty of Water!	<b>6<sup>th</sup> Fried Chicken Day</b> AM - Horseback Riding at Reach 4A Star PM - Go Geocaching	<b>7<sup>th</sup> Chocolate Day</b> AM - Cent\$ible Nutrition at 10:30am PM - Bowl at El-Marko	<b>1<sup>st</sup> Joke Day</b> AM - Drinks at Cascade Coffee & Individual Meeting PM - Individuals Choose a Movie at Arc
<b>11<sup>th</sup> World Population Day</b> AM - Play Volleyball at North Casper Park PM - Look at Animals at Fairgrounds	<b>12<sup>th</sup> Different Colored Eyes Day</b> ALL DAY - Swim at Edness Kimball! Please Bring a Cold Lunch & Plenty of Water!	<b>13<sup>th</sup></b> AM - Horseback Riding at Reach 4A Star PM - Golf or Arcade at Old Town	<b>14<sup>th</sup> Shark Awareness Day</b> AM - Cent\$ible Nutrition at 10:30am PM - Bowl at El-Marko	<b>15<sup>th</sup> Cow Appreciation Day</b> AM - Drinks at Blue Ridge Coffee & Individual Meeting PM - Individuals Choose a Movie at Arc
<b>18<sup>th</sup></b> AM - Golf at Driving Range PM - Walk Crossroads Trail	<b>19<sup>th</sup> Daiquiri Day</b> AM - Art Class at NIC at 10:30am PM - Movie at Mesa Theatre	<b>20<sup>th</sup> Moon Day</b> AM - Horseback Riding at Reach 4A Star PM - Bowl at El-Marko	<b>21<sup>st</sup> Be Someone Day</b> ALL DAY - Natural Bridge! Please Bring a Cold Lunch & Plenty of Water!	<b>22<sup>nd</sup> Hammock Day</b> AM - Fish at Yesness Pond PM - Drinks at Buckin' Brew & Individual Meeting at City Park
<b>25<sup>th</sup> Threading the Needle Day</b> AM - Walk Zonta Trail PM - Walk the Falls	<b>26<sup>th</sup> All or Nothing Day</b> ALL DAY - Swim at Paradise Valley Pool! Please Bring a Cold Lunch!	<b>27<sup>th</sup></b> AM - Horseback Riding at Reach 4A Star PM - Bowling at El-Marko	<b>28<sup>th</sup> Handshake Day</b> AM - Tour Fish Hatchery PM - Bowl at El-Marko	<b>29<sup>th</sup> Tiger Day</b> AM - Drinks at Metro & Individual Meeting PM - Individuals Choose a Movie at Arc

Note: Everything is subject to change due to everyone's choice of activity, what the individuals choose may not be on the calendar!

Community Activities -

Cost \$ = 19



Free = 17

total = 36



Adult Day

# August 2022



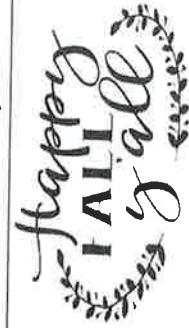
Monday	Tuesday	Wednesday	Thursday	Friday
1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>
<b>CAMP WEEK! ALL ADULT DAY SERVICES OUTSIDE OF CAMP WILL BE UNAVAILABLE DURING THIS WEEK! ☺</b>				
<b>8<sup>th</sup></b> AM- Walk at Paradise Valley Trail PM- Play Badmitten at Washington Park	<b>9<sup>th</sup></b> Book Lover's Day ALL DAY- Swim or Fish at Alcova or Pathfinder! Please Bring a Cold Lunch & Plenty of Water!	<b>10<sup>th</sup></b> Lion Day AM- Horseback Riding at Reach 4A Star PM- Go Geocaching	<b>11<sup>th</sup></b> Son & Daughter Day AM- Golf at Old Town PM- Bowl at El-Marko	<b>12<sup>th</sup></b> World Elephant Day AM- Drinks at Crooked Creek & Individual Meeting at Mathew Campfield Park PM- Individuals Choose a Movie at Arc
<b>15<sup>th</sup></b> AM- Tour Chozen Yogurt @ 10am PM- Walk Crossroads Trail	<b>16<sup>th</sup></b> Tell a Joke Day AM- Bowl at El-Marko PM- Movie at the Theatre	<b>17<sup>th</sup></b> Thriftshop Day AM- Horseback Riding at Reach 4A Star PM- Play Volleyball at N. Casper Park	<b>18<sup>th</sup></b> Bad Poetry Day ALL DAY- Slush Pad & Park in BarNunn! Please Bring a Cold Lunch & Plenty of Water!	<b>19<sup>th</sup></b> Aviation Day AM- Walk at Zonta Trail PM- Drinks at Blue Ridge Coffee & Individual Meeting
<b>22<sup>nd</sup></b> AM- Golf at Driving Range PM- Arcade at Old Town	<b>23<sup>rd</sup></b> Daffodil Day ALL DAY- Trip to Thermopolis! Please Bring a Cold Lunch & Plenty of Water!	<b>24<sup>th</sup></b> AM- Horseback Riding at Reach 4A Star PM- Bowl at El-Marko	<b>25<sup>th</sup></b> ALL DAY- Glenrock! Please Bring a Cold Lunch & Plenty of Water!	<b>26<sup>th</sup></b> National Dog Day AM- Drinks at Buckin' Brew & Individual Meeting at City Park PM- Individuals Choose a Movie at Arc
<b>29<sup>th</sup></b> AM- Walk Rotary Park PM- Play Kickball at Soccer Fields	<b>30<sup>th</sup></b> Frankenstein Day ALL DAY- Swim at Edness Kimball! Please Bring a Cold Lunch & Plenty of Water!	<b>31<sup>st</sup></b> Eat Outside Day AM- Horseback Riding at Reach 4A Star PM- Bowl at El-Marko		

Note: Everything is subject to change due to everyone's choice of activity, what the individuals choose may not be on the calendar!

$$\begin{array}{r}
 \text{Cost \$} = 16 \\
 \text{Free} = 15 \\
 \hline
 \text{total} = 31
 \end{array}$$

Adult Day

# September 2022

Monday	Tuesday	Wednesday	Thursday	Friday
 <b>LABOR DAY -</b> <b>Individuals Choice of</b> <b>Activities!</b>	 <b>6<sup>th</sup> Read a Book Day</b> <b>ALL DAY - Fish at Jessica's</b> <b>Pond! Please Bring a Cold</b> <b>Lunch &amp; Plenty of Water!</b>	 <b>7<sup>th</sup> AM - Drinks at Crooked Creek</b> <b>&amp; Individual Meeting at</b> <b>Mathew Campfield Park</b> <b>PM - Go Geocaching</b>	<b>1<sup>st</sup> AM - Golf at Old Town</b> <b>PM - Bowl at El-Marco</b>	<b>2<sup>nd</sup> AM - Drinks at Metro &amp;</b> <b>Individual Meeting</b> <b>PM - Individuals Choose a</b> <b>Movie at Arc</b>
<b>12<sup>th</sup> National Video Game Day</b> <b>AM - Play Badmitten at</b> <b>Washington Park</b> <b>PM - Walk Crossroads Trail</b>	<b>13<sup>th</sup> Positive Thinking Day</b> <b>AM - Walk at Morad Park</b> <b>PM - Movie at the Theatre</b>	<b>14<sup>th</sup> AM - Horseback Riding at</b> <b>Reach 4A Star</b> <b>PM - Play Volleyball at N.</b> <b>Casper Park</b>	<b>15<sup>th</sup> Make a hat day</b> <b>AM - Walk at Rotary Park</b> <b>PM - Bowl at El-Marco</b>	<b>9<sup>th</sup> Teddy Bear Day</b> <b>AM - disABILITY Program at</b> <b>Library</b> <b>PM - Individuals Choose a</b> <b>Movie at Arc</b>
<b>19<sup>th</sup> Talk Like a Pirate Day</b> <b>ALL DAY - Walk Brail Trail &amp;</b> <b>Enjoy the Mountain! Please</b> <b>Bring a Cold Lunch &amp; Plenty</b> <b>of Water!</b>	<b>20<sup>th</sup> Daffodil Day</b> <b>ALL DAY - BarNunn Splash</b> <b>Pad! Please Bring a Cold</b> <b>Lunch &amp; Plenty of Water!</b>	<b>21<sup>st</sup> AM - Horseback Riding at</b> <b>Reach 4A Star</b> <b>PM - Pottery by You</b>	<b>22<sup>nd</sup> Elephant Appreciation Day</b> <b>AM - Golf at Driving Range</b> <b>PM - Bowl at El-Marco</b>	<b>23<sup>rd</sup> AM - Drinks at Buckin' Brew &amp;</b> <b>Individual Meeting at City Park</b> <b>PM - Individuals Choose a</b> <b>Movie at Arc</b>
<b>26<sup>th</sup> AM - Walk Rotary Park</b> <b>PM - Play Kickball at Soccer</b> <b>Fields</b>	<b>27<sup>th</sup> Crush a Can Day</b> <b>ALL DAY - Swim at Edness</b> <b>Kimball! Please Bring a Cold</b> <b>Lunch &amp; Plenty of Water!</b>	<b>28<sup>th</sup> AM - Horseback Riding at</b> <b>Reach 4A Star</b> <b>PM - Science Zone</b>	<b>29<sup>th</sup> AM - Walk Paradise Valley</b> <b>Trail</b> <b>PM - Bowl at El-Marco</b>	<b>30<sup>th</sup> AM - Drinks at La Barista &amp;</b> <b>Individual Meeting at City Park</b> <b>PM - Individuals Choose a</b> <b>Movie at Arc</b>

Note: Everything is subject to change due to everyone's choice of activity, what the individuals choose may not be on the calendar!

Cost \$ = 19

Free = 18

total = 37



Adult Day

# October 2022

Monday	Tuesday	Wednesday	Thursday	Friday
<b>3<sup>rd</sup></b> AM- Play Pool at The Beacon PM- Dance Lessons with AJ @ 1:45pm	<b>4<sup>th</sup></b> ALL DAY- Swim at Aquatic Center! Bring a Cold Lunch!	<b>5<sup>th</sup></b> AM- Horseback Riding at Reach 4A Star PM- Green Acres Corn Maze @ 1:30pm	<b>6<sup>th</sup></b> AM- YMCA- Individuals Choice of Physical Activity PM- Bowl at El-Marco	<b>7<sup>th</sup></b> AM- Drinks at La Barista & Individual Meeting PM- Individuals Choose a Movie at Arc
<b>10<sup>th</sup></b> AM- Play Arcade at Gaslight PM- Dance Lessons with AJ @ 1:45pm	<b>11<sup>th</sup></b> AM- Art Class at Nic @ 10:30am PM- Movie at the Theatre	<b>12<sup>th</sup></b> AM- Horseback Riding at Reach 4A Star PM- Bowl at El-Marco	<b>13<sup>th</sup></b> ALL DAY- Swim at Aquatic Center! Bring a Cold Lunch!	<b>14<sup>th</sup></b> AM- disABILITY Program at Library PM- Drinks at Crooked Creek & Individual Meeting
<b>17<sup>th</sup></b> AM- Go Geocaching PM- Dance Lessons with AJ @ 1:45pm	<b>18<sup>th</sup></b> ALL DAY- Swim at Aquatic Center! Bring a Cold Lunch!	<b>19<sup>th</sup></b> AM- Horseback Riding at Reach 4A Star PM- Science Zone	<b>20<sup>th</sup></b> AM- YMCA- Individuals Choice of Physical Activity PM- Bowl at El-Marco	<b>21<sup>st</sup></b> AM- Drinks at Metro & Individual Meeting PM- Individuals Choose a Movie at Arc
<b>24<sup>th</sup></b> AM- Play Trivia at The Office PM- Dance Lessons with AJ @ 1:45pm	<b>25<sup>th</sup></b> ALL DAY- Swim at Aquatic Center! Bring a Cold Lunch!	<b>26<sup>th</sup></b> AM- Horseback Riding at Reach 4A Star PM- Pottery by You	<b>27<sup>th</sup></b> AM- YMCA- Individuals Choice of Physical Activity PM- Bowl at El-Marco	<b>28<sup>th</sup></b> AM- Drinks at Buckin' Brew & Individual Meeting PM- Individuals Choose a Movie at Arc
<b>31<sup>st</sup></b> AM- Halloween Party at Arc PM- Dance Lessons with AJ @ 1:45pm or Halloween Party at YMCA	OCTOBER			Happy Halloween

Note: Every activity is subject to change due to each individual's choice of activity, what the individuals choose may not be on the calendar!



Cost \$ = 28

Free = 7

total = 35

Adult Day

# November 2022

Monday	Tuesday	Wednesday	Thursday	Friday
 7 <sup>th</sup> Merlot Day AM- Play Pool or Darts at Moonlight PM- Dance Lessons with AJ @ 1:45pm	1 <sup>st</sup> Authors Day ALL DAY- Swim at Aquatic Center! Bring a Cold Lunch!	2 <sup>nd</sup> Look for Circles Day AM- Horseback Riding at Reach 4A Star PM- Bowl at El-Marko	3 <sup>rd</sup> AM- YMCA- Individuals Choice of Physical Activity PM- Arcade at Gaslight	4 <sup>th</sup> Use Common Sense Day AM- Drinks at Cascade Coffee & Individual Meeting PM- Individuals Choose a Movie at Arc
8 <sup>th</sup> AM- Art Class at Nic @ 10:30am PM- Movie at the Theatre	9 <sup>th</sup> Chaos Never Dies Day AM- Horseback Riding at Reach 4A Star PM- Bowl at El-Marko	10 <sup>th</sup> Forget-Me-Not Day ALL DAY- Swim at Aquatic Center! Bring a Cold Lunch!	11 <sup>th</sup> Veterans Day AM- YMCA- Individuals Choice of Physical Activity PM- Drinks at City Brew & Individual Meeting	12 <sup>th</sup> Veterans Day AM- YMCA- Individuals Choice of Physical Activity PM- Drinks at City Brew & Individual Meeting
14 <sup>th</sup> Wild Diabetes Day AM- Volunteer at Wyoming Food for Thought PM- Dance Lessons with AJ @ 1:45pm	15 <sup>th</sup> America Recycles Day ALL DAY- Swim at Aquatic Center! Bring a Cold Lunch!	16 <sup>th</sup> Tolerance Day AM- Horseback Riding at Reach 4A Star PM- Volunteer at Food Bank of the Rockies @ 1:00pm	17 <sup>th</sup> Take a Hike Day AM- YMCA- Individuals Choice of Physical Activity PM- Bowl at El-Marko	18 <sup>th</sup> Apple Cider Day AM- Drinks at Metro & Individual Meeting PM- Individuals Choose a Movie at Arc
21 <sup>st</sup> AM- Volunteer at Wyoming Food for Thought PM- Dance Lessons with AJ @ 1:45pm	22 <sup>nd</sup> Go for a Ride Day ALL DAY- Swim at Aquatic Center! Bring a Cold Lunch!	23 <sup>rd</sup> National Espresso Day AM- Drinks at Blue Ridge Coffee & Individual Meeting PM- Individuals Choose a Movie at Arc		
28 <sup>th</sup> Red Planet Day AM- Volunteer at Wyoming Food for Thought PM- Dance Lessons with AJ @ 1:45pm	29 <sup>th</sup> Square Dance Day ALL DAY- Swim at Aquatic Center! Bring a Cold Lunch!	30 <sup>th</sup> AM- Arcade at Boomtown PM- Bowl at El-Marko	2022	

Note: Every activity is subject to change due to each individual's choice of activity, what the individuals choose may not be on the calendar!

Cost \$ = 25



Free = 7

total = 32



Adult Day

# December 2022

Monday	Tuesday	Wednesday	Thursday	Friday
				
<b>5<sup>th</sup></b> AM- Volunteer at Wyoming Food for Thought PM- Dance Lessons with AJ @ 1:45pm	<b>6<sup>th</sup></b> AM- YMCA- Individuals Choice of Physical Activity PM- Movie at the Theatre	<b>7<sup>th</sup></b> Letter Writing Day AM- Winter Pictures at David St. Station- PLEASE DRESS ACCORDINGLY! PM- Bowl at El-Marko	<b>8<sup>th</sup></b> National Brownie Day ALL DAY- Swim at Aquatic Center! Bring a Cold Lunch! <b>14<sup>th</sup></b> International Monkey Day AM- Trivia at Office PM- Sledding at Park	<b>9<sup>th</sup></b> Christmas Card Day AM- Show @ Casper Planetarium PM- Drinks at City Brew & Individual Meetings
<b>12<sup>th</sup></b> Gingerbread House Day AM- Volunteer at Wyoming Food for Thought PM- Visit Three Trails Museum	<b>13<sup>th</sup></b> Violin Day ALL DAY- Swim at Aquatic Center! Bring a Cold Lunch!	<b>14<sup>th</sup></b> International Monkey Day AM- Trivia at Office PM- Sledding at Park	<b>15<sup>th</sup></b> Bill of Rights Day AM- YMCA- Individuals Choice of Physical Activity PM- Bowl at El-Marko	<b>16<sup>th</sup></b> AM- Drinks at Metro & Individual Meetings PM- Individuals Choose a Movie at Arc
<b>19<sup>th</sup></b> Look for an Evergreen Day AM- Volunteer at Wyoming Food for Thought PM- Visit Werner Wildlife Museum	<b>20<sup>th</sup></b> Go Caroling Day ALL DAY- Swim at Aquatic Center! Bring a Cold Lunch!	<b>21<sup>st</sup></b> Crossword Puzzle Day AM- Visit The Den at David St. Station PM- Bowl at El-Marko	<b>22<sup>nd</sup></b> AM- AM- YMCA- Individuals Choice of Physical Activity PM- Visit Fort Casper Museum	<b>23<sup>rd</sup></b> AM- Drinks at Blue Ridge Coffee & Individual Meetings PM- Individuals Choose a Movie at Arc
<b>26<sup>th</sup></b> National Candy Cane Day AM- Volunteer at Wyoming Food for Thought PM- Visit Tate Museum	<b>27<sup>th</sup></b> Make Cut Out Snowflakes Day ALL DAY- Swim at Aquatic Center! Bring a Cold Lunch!	<b>28<sup>th</sup></b> Card Playing Day AM- Arcade at Boomtown PM- Bowl at El-Marko	<b>29<sup>th</sup></b> AM- AM- YMCA- Individuals Choice of Physical Activity PM- Walk at Eastridge Mall	<b>30<sup>th</sup></b> Bacon Day AM- Drinks at Buffalo Bean & Individual Meetings PM- Individuals Choose a Movie at Arc

Note: Every activity is subject to change due to each individual's choice of activity, what the individuals choose may not be on the calendar!

Cost + \$ = 18  
 Free = 18  
 total = 36

July - Dec = \$ = 39  
 Free = 36  
 total = 75

Inclusion

July 2022

Monday	Tuesday	Wednesday	Thursday	Friday
4 <sup>th</sup> Closed for Independence Day!	5 <sup>th</sup> Swim at Alcova all day! Bring a cold lunch! Leave by 9:30 back by 4:00	6 <sup>th</sup> Seven wonders of Casper Bring cold lunch!	7 <sup>th</sup> AM: Tate Museum PM: Slushies from Sugar and Ice, Dallason Park	1 <sup>st</sup> AM: ESY PM: Reach 4 a star
11 <sup>th</sup> AM: Bowling at El-Marko PM: Look at Animals and have Dipping dots at the Fair	12 <sup>th</sup> Swim at Endess kimball! Bring a cold lunch! Leave by 9:30	13 <sup>th</sup> AM: Science Zone PM: Scavenger hunt at crossroads park	14 <sup>th</sup> AM: Movie at theater (Tom and Jerry) PM: Hike falls at Rotary Park Leave by 9:45	15 <sup>th</sup> AM: Bug hunt at crossroads Park PM: Reach 4 A Star
18 <sup>th</sup> AM: Bowling at El-Marko PM: Basketball at Evansville Park	19 <sup>th</sup> AM: Splash Pad at David street station Bring a cold lunch PM: Slushies from Sugar and ice Leave at 10:30	20 <sup>th</sup> AM: Tour the Fish Hatchery PM: Geo-cache at Dallason Park	21 <sup>st</sup> Natural Bridge all day! Bring a cold lunch! Leave by 9:30 back by 4	22 <sup>nd</sup> AM: Fishing at Yesness pond bring your fishing stuff and a cold lunch! PM: Reach 4 a Star
25 <sup>th</sup> AM: Bowling at El-Marko PM: Geo-Catching at Morad Park	26 <sup>th</sup> Swim at PV pool All day! Bring a cold lunch!	27 <sup>th</sup> AM: Mini Golf at Old town PM: Fire Station Tour	28 <sup>th</sup> AM: Movie at Theater (Boss Baby) PM: Coffman Park (bring Extra clothes)	29 <sup>th</sup> AM: Pottery by you PM: Reach 4 A Star

Community Activities: 17  
 cost \$ = 16  
 Free = 16  
 total = 33



# Inclusion

## AUGUST 2022

Monday	Tuesday	Wednesday	Thursday	Friday
1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>
CAMP WEEK! ALL INCLUSION SERVICES OUTSIDE OF CAMP WILL BE UNAVAILABLE DURING THIS WEEK!				
8 <sup>th</sup> AM: Bowling at El-Marko PM: Nature walk	9 <sup>th</sup> Swim at Alcova! Bring a cold lunch!	10 <sup>th</sup> AM: Mini Golf at Old Town PM: Movie of choice at the ARC	11 <sup>th</sup> AM: Hike the falls at Rotary Park PM: Slushies from Sugar and Ice, Dallason Park	12 <sup>th</sup> AM: Geo-cache at park PM: Reach 4 A Star
15 <sup>th</sup> AM: Chosen yogurt tour @ 10:00 AM PM: Play at Crossroads Park	16 <sup>th</sup> AM: Play Parachute at Ability Park PM: Movie at the Theater	17 <sup>th</sup> AM: Bowling at El-Marko PM: Geo-Cache at Morad Park	18 <sup>th</sup> Splash Pad in BarNunn Bring a Cold lunch	19 <sup>th</sup> AM: Fly kites at Washington Park PM: Reach 4 A Star
22 <sup>nd</sup> AM: Bowling at El-Marko PM: Geo-cache at the park	23 <sup>rd</sup> Day trip to Thermopolis Bring a cold lunch	24 <sup>th</sup> AM: Science Zone PM: Movie of choice at the ARC	25 <sup>th</sup> Glenrock museum, Splash pad, and lunch at the park.	26 <sup>th</sup> AM: Pottery by you PM: Reach 4 A Star
29 <sup>th</sup> AM: Arcade at Old Town PM: Nature Walk at Amaco Park	30 <sup>th</sup> Swim at Edness Kimball Bring a cold lunch	31 <sup>st</sup> AM: Bowling at El-Marko PM: Slushies from sugar and Ice		

Cost \$ = 15  
Free = 14  
total = 29

Thursday, September 1 <sup>st</sup> , 2022	
8:30am	Relax and wait for peers to arrive
9:00am	Make ooblek
9:30am	Activity in gym
10:00am	Snack
10:30am	Three trails museum
12:00pm	Lunch
1:30pm	Water fight at the park bring extra clothes!
3:00pm	Snack
3:30pm	Audio book or relaxing music in sensory
4:00pm	Color or Draw
4:30pm	Uno
5:00pm	Clean up and go home

Friday, September 2 <sup>nd</sup> , 2022	
8:30am	Relax and wait for peers to arrive
9:00am	Simon Says
9:30am	Activity in Gym
10:00am	Snack
10:30am	Crossroads park
12:00pm	Lunch and individual choice.
1:00pm	Reach for a star horseback riding
3:00pm	Snack
3:30pm	Audio book or relaxing music in sensory
4:00pm	Game of choice
4:30pm	Color or draw
5:00pm	Clean up and go home

$$\begin{array}{r}
 \text{Cost } \$1 = 1 \\
 \text{Free} = 3 \\
 \hline
 \text{total} = 4
 \end{array}$$



## Friday, December 23rd

8:00 am – Arrive and settle- hide cards we are trying to get AJ to do other things.

8:15 am – activity in gym - AJ likes to kick the ball, get her up and moving!!! Balloon toss is always something most will join in if staff start to toss a balloon around.

9:00am – Wash hands, have snack, wash face after

9:15 am – Experiment, “Stop a Strainer”, directions attached

10:00 am – Start this craft - Use popsicle sticks and paint or color and glue with hots glue, make ornaments. Examples... trees, diamonds, boxes to paste pictures to ect...

10:30 am -Blue Ridge Coffee

12:00 pm – Lunch, NK will need to eat his lunch upon arrival

Finish up popsicle ornaments after lunch

Movie @ the Arc

3pm - Snack - wash hands /face

~~3:30 - Individuals choice of rec/leisure~~  
~~Get Moving~~  
~~Dance party, balloon toss, kick ball, shoot hoops 😊~~

All of Break! { Cost \$ = 6  
Free = 3  
total 9

# Wednesday, December 21st

**8:00 am** – Arrive and settle

**8:30 am** – **Make snowflakes**, or any winter type décor...cut out of copy paper, or construction paper for new door decoration to replace the fall decorations on door

**9:30 am** – Snack, clean face 😊

**9:45 am** – **Dance time!!!** Prompt AJ to get up and move her booty!!! Turn up the tunes and have fun!!!

**10:30 am** – Visit the Den at David St. Station

**12pm** – Return, prompt to **wash hands**

**12:05 pm** – Lunch, NJ should be arriving at this time, start his lunch ASAP  
**WHEN DONE WITH LUNCH** – Please work on snowflakes, use glitter, color, ect... use to decorate for the **New Year** on the front and gym doors, please take your time and do a scene of some sort. There are two weeks off to decorate the doors nicely please

**AFTER LUNCH (1**

21st Studio City  
Pass in boots 1:45 pm  
1hr 42min  
Strange World 1:40pm  
1hr 42min  
Mesa  
Pass in boots 1:25pm

ES!!!

– Movie!

Return after movie

an up

Begin to search for  
put down the time i

have kiddos choose one and

# Tuesday, December 27th

7:45 am – Arrive and settle

8:00 am – Play Board games

9:00 am – Snack

9:15 am – go to gym for physical activity

10:00 am – gather all lunches, individuals swim stuff, money

Individual choice of rec/leisure until time to leave

10:30am – ~~Swimming at the Aquatic Center~~–Get money \$6 ea.

11:00 am – Swimming

11:20 am – Swimming

12:00 pm – Lunch at Aquatic Center

1:00 pm – Swimming

3:00 pm – Return to the Arc

4:00 pm – Snack and listen to Christmas music

4:30 pm – Clean up and relax before leaving

# Wednesday, December 28th

**10:00 am** – DW will arrive at this time- use this time to cover a table with some paper off the big roll. Does not have to be entire table just an area for 2 art projects

**10:30am** – Arcade at Boomtown , get \$

**12pm** –**wash hands**, Eat Lunch, NK will arrive at this time and need to eat his lunch

**12:30pm** – “Burp in a Bag” experiment, directions attached

**1:00pm**- individuals choice of rec/leisure

**1:30 pm** – Bowling at El Marco, get \$

**2:30 pm** – Snack & Hot cocoa

**2:45 pm**- Use the table you taped the rolled paper too, get out paints, draw each name on the paper and help DW and NK to paint their name on the paper. Maybe draw their names and they can paint. They can use fingers to paint or a paint brush. We are trying to get these two to do something besides what they normally choose to do 😊

**4:00 pm** – Clean up and relax before leaving

# Thursday December 29<sup>th</sup>

9:00 am – Arrive, and settle

9:30 am – Experiment “Stop a strainer”, JP has not done this yet and we are trying to get him to participate in things. Please try to get him to do experiment with you

10:00 am - See if JP wants to listen to music (use the Bluetooth radio), let him pick the music and sync to radio and offer him some of his favorites to do, cars...color a picture...

10:30 am – YMCA

12:00 pm – WASH HANDS... Eat lunch, NK will arrive and need to eat his lunch

12:30 pm – offer NK and JP water beads to play with as sensory

1:00 pm – activity in gym, NK likes to kick the balls, line up balls and have each kick... if all else fails BALLOON TOSS!!

1:30 pm – Mall walk, must take NK stroller!!

3:00 pm – Personal choice rec/leisure... Offer different activities for each person per each person preference... NK, water beads (or other) first before sifting...JP cars (or other) at table with others before he goes to sit alone.

4:00 pm – Clean up and relax before leaving

# Friday, December 30th

**8:00 am** – AJ will Arrive and settle

**8:15 am** – Gym time, get AJ moving... dance, kick ball, shoot hoops.  
Use “**First** we get moving in gym **then** we can sit” 😊

**8:45 am** – Experiment, “Jumping Pepper Electricity”, directions attached

**9:45 am** – wash hands, have a snack

**10:00am**- Make something glittery to put on the doors to go with door decorations. :) } we are trying to avoid playing cards all day!!

**10:30 am** – Buffalo bean for drinks, get \$

**12pm** – Return, prompt to **wash hands**

**12:05 pm** – Lunch, NJ should be arriving at this time, start his lunch ASAP  
**WHEN DONE WITH LUNCH** – Please work on snowflakes, use glitter, color, ect... use to decorate for the **New Year** on the front and gym doors, please take your time and do a scene of some sort. There are two weeks off to decorate the doors nicely please

**1:30pm**- Movie @ the Arc

**3:30pm**- wash hands, have snack, wash faces

**4:00pm**- Personal choice for rec/leisure



## The ARC of Natrona County

## HCFA REPORT (child and adult)

July 2022		First DOS	Last DOS	POS	Procedure	Line Charge	Units
BATES	KAREN	7/8/2022	10/20/2022	W	2022	\$334.87	4.00
06-00246655	520-17-2244						
TOTAL						\$1,339.48	
BINTNER	JOHN R.	8/5/2022	08/06/2022	W	1005	\$7.35	65.00
BINTNER	JOHN R.	7/11/2022	12/05/2022	W	5100	\$3.52	608.00
06-00381245	520-35-2829						
TOTAL						\$2,617.91	
BIRD	CONOR	7/28/2022	10/20/2022	W	2022	\$334.87	4.00
06-00466555	603-15-7799						
TOTAL						\$1,339.48	
BRANNAM	LEXUS	8/29/2022	12/27/2022	W	5135	\$7.45	753.00
06-00058579	370-29-7723						
TOTAL						\$5,609.85	
BRICKER	KIMBERLY	7/1/2022	12/31/2022	W	1019	\$7.22	2944.00
06-00161270	462-69-3401						
TOTAL						\$21,255.68	
CHAMBERS	CHRISTOPHER	8/5/2022	08/06/2022	W	1005	\$7.35	65.00
CHAMBERS	CHRISTOPHER	8/1/2022	12/30/2022	W	5135	\$7.45	323.00
06-00481354	485-33-2312						
TOTAL						\$2,884.10	
Coursen	Austin	7/22/2022	10/02/2022	W	1005	\$7.35	292.00
Coursen	Austin	7/5/2022	12/29/2022	W	5100	\$2.53	2765.00
Coursen	Austin	7/22/2022	11/03/2022	W	5135	\$7.45	361.00
06-00377282	520-43-1799						
TOTAL						\$11,831.10	
CUSHMAN	KARA	7/27/2022	10/22/2022	W	2022	\$334.87	4.00
06-00249361	523-87-9973						
TOTAL						\$1,339.48	
DANIELS	DAVENA	8/28/2022	12/28/2022	W	1005	\$7.35	1121.00
DANIELS	DAVENA	7/5/2022	12/28/2022	W	2027	\$3.83	986.00
06-00462402	520-51-0741						
TOTAL						\$12,015.73	
GOMEZ	XAVIER	7/23/2022	12/31/2022	W	1005	\$7.35	161.00
GOMEZ	XAVIER	7/1/2022	12/31/2022	W	1019	\$7.22	2633.00
06-00449708	520-47-7632						
TOTAL						\$20,193.61	
HARSHA	LISA M.	7/19/2022	10/26/2022	W	2022	\$334.87	4.00
06-00255494	520-35-2258						
TOTAL						\$1,339.48	
HARVARD	CHAD	8/1/2022	08/05/2022	W	5100	\$3.52	131.00
06-00288020	520-15-8772						
TOTAL						\$461.12	
HEAPS	HESTON	7/1/2022	12/31/2022	W	1019	\$7.22	1048.00
06-00078691	520-59-7584						
TOTAL						\$7,566.56	
HULL	TORAH	7/1/2022	12/31/2022	W	1019	\$7.22	2474.00
06-00546870	512-27-4494						
TOTAL						\$17,862.28	
JACOBS	NATALIE	7/1/2022	12/30/2022	W	5100	\$3.52	1005.00
06-60045604	520-41-5236						
TOTAL						\$3,537.60	
Jaworski	Audrev	8/5/2022	08/06/2022	W	1005	\$7.35	64.00
Jaworski	Audrev	7/1/2022	12/30/2022	W	2027	\$3.83	1947.00
06-00587382	520-49-7292						
TOTAL						\$7,927.41	
KALINOWSKI	NATHAN	7/1/2022	12/30/2022	W	2027	\$3.58	967.00
06-00635425	520-59-7166						
TOTAL						\$3,461.86	
KENNEDY	KADEN	7/5/2022	08/31/2022	W	5108	\$6.06	576.00

July 2022		First DOS	Last DOS	POS	Procedure	Line Charge	Units
KENNEDY	KADEN	9/1/2022	12/22/2022	W	5108	\$6.49	1052.00
06-00377917	520-41-4196						
					TOTAL	\$10,318.04	
KIMBALL	LOREN	11/20/2022	12/18/2022	W	1005	\$7.35	114.00
06-00091758	117-11-3911						
					TOTAL	\$837.90	
KUHN	DILLION	7/2/2022	11/23/2022	W	5135	\$7.45	519.00
06-00343753	520-39-3074						
					TOTAL	\$3,866.55	
MOORER	ASYA	10/14/2022	11/19/2022	W	1005	\$7.35	83.00
MOORER	ASYA	7/1/2022	12/19/2022	W	5100	\$3.52	1820.00
MOORER	ASYA	9/24/2022	11/19/2022	W	5135	\$7.45	98.00
06-00601364	416-53-7365						
					TOTAL	\$7,746.55	
NORCROSS	ANDREW	7/27/2022	10/30/2022	W	2022	\$334.87	4.00
06-00282959	520-35-5636						
					TOTAL	\$1,339.48	
PASLEY	JAMES	7/5/2022	12/29/2022	W	2027	\$3.83	762.00
06-00480974	520-51-1950						
					TOTAL	\$2,918.46	
RALPH	JOSEPH	7/7/2022	12/19/2022	W	1005	\$7.35	2224.00
RALPH	JOSEPH	7/5/2022	12/30/2022	W	5100	\$3.52	4355.00
RALPH	JOSEPH	7/8/2022	12/19/2022	W	5135	\$7.45	846.00
06-00356977	520-23-4056						
					TOTAL	\$37,978.70	
REYES	ANGEL	7/18/2022	10/11/2022	W	1016	\$20.93	9.00
06-00294360	520-37-2365						
					TOTAL	\$188.37	
Rodriquez	Jacob	9/6/2022	09/13/2022	W	2027	\$3.83	16.00
Rodriquez	Jacob	7/1/2022	09/02/2022	W	2027	\$3.58	886.00
06-00554126	520-59-2542						
					TOTAL	\$3,233.16	
SCHMITT	MARGARET	7/1/2022	12/30/2022	W	5100	\$3.52	937.00
SCHMITT	MARGARET	9/17/2022	12/05/2022	W	5151	\$264.67	15.00
06-00089172	520-54-2397						
					TOTAL	\$7,268.29	
STINSON	DRAKE	10/22/2022	11/12/2022	W	1005	\$7.35	30.00
06-80013061	102-45-8803						
					TOTAL	\$220.50	
SWEENEY	NOAH	7/2/2022	11/30/2022	W	1005	\$7.35	1322.00
SWEENEY	NOAH	7/7/2022	12/15/2022	W	5100	\$3.52	629.00
06-00277543	520-35-3310						
					TOTAL	\$11,930.78	
THEIL	RICHARD	7/29/2022	10/26/2022	W	2022	\$334.87	4.00
06-00359091	577-06-0486						
					TOTAL	\$1,339.48	
WAUGH	SONYA	7/1/2022	12/30/2022	W	5100	\$3.52	2868.00
06-00325948	520-39-1313						
					TOTAL	\$10,095.36	
WEIGANT	DIAMOND	8/5/2022	08/06/2022	W	1005	\$7.35	65.00
WEIGANT	DIAMOND	7/1/2022	12/28/2022	W	2027	\$3.83	1114.00
06-00475997	520-51-6654						
					TOTAL	\$4,744.37	
WEINER	EMILY	12/1/2022	12/01/2022	W	1019	\$7.22	12.00
WEINER	EMILY	7/1/2022	08/29/2022	W	5108	\$6.06	466.00
WEINER	EMILY	9/2/2022	12/30/2022	W	5108	\$6.49	826.00
06-00347507	648-09-2648						
					TOTAL	\$8,271.34	
Weiss	Markie	7/13/2022	08/11/2022	W	1005	\$7.35	59.00
Weiss	Markie	7/5/2022	08/11/2022	W	2027	\$3.58	561.00



July 2022

First DOS

Last DOS

POS

Procedure

Line Charge

Units

06-80069977 845-27-4590

TOTAL \$2,442.03

WHEELER KATELYN

8/15/2022

12/23/2022

W

5100

\$3.52

602.00

06-00332384 520-31-8617

TOTAL \$2,119.04

WILSON STEVEN CRAIG

7/1/2022

12/21/2022

W

2021

\$8.93

1073.00

WILSON STEVEN CRAIG

7/1/2022

12/21/2022

W

5135

\$7.45

1248.00

06-00423640 520-21-3069

TOTAL \$18,879.49

Females = 15

Males = 21

total = 36

Adults = 21

kids = ~~15~~

Inclusion =  $7,099u \div 4 = 1,774.75$

AD =  $21,583u \div 4 = 5,395.75$  hrs

Adults in AD = 12 total = 7,170.5 hrs

kids in Inc. =  $\frac{8}{20}$  - in house

★ Case Management = 7



**FY 2020 One Cent Funding Biannual Report** *Please file this form biannually. Failure to complete and send in this form could result in a denial of payment for any current or future funding.*

Organization: Big Brothers Big Sisters_____	Program: Youth Mentoring_____
Contact Person: Andrea D'Onofrio_____	Phone Number: 307-265-2227_____ Date: 01/10/2023_____
Email address: andrea@bbbswyo.org_____	
Please Select One:	
1 <sup>st</sup> Reporting Period <u>  x  </u>	2 <sup>nd</sup> Reporting Period _____
July 1 – December 31	January 1 – June 30
Due on January 10	Due on July 10

## 1. Mission

The mission of Big Brothers Big Sisters is to create and support one-to-one mentoring relationships that ignite the power and promise of youth.

## 2. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this program. Please include the amount you were allocated from One Cent funding.

FTE 2023 Award: \$41,112.99

	FYE 2023	Last Quarter 12.31.2022	Current Quarter 1.6.2023
<b>Income</b>			
City of Casper	18,235.35	18,235.35	0
<b>Expenses</b>	25,686.15	14,691.15	2,331.07
Salaries & Benefits			
Direct Services			
Youth Activities	158.50	136.18	
Office Expenses			
Supplies & Postage	212.59	212.59	
Information Technology	3,687.62	1,501.07	184.48
Rent & Utilities	4,014.89	1,710.00	570.00
Advertising, Insurance, Marketing & Travel	2,384.74	938.25	480.00
<b>Total Expenses</b>	<b>36,144.49</b>	<b>19,189.24</b>	<b>3,565.55</b>

## 3. Program Significance

- Using bullets describe the individuals who are the focus of your work and are influenced by your activities.

- At risk youth, ages 5-18
  - At risk are identified through financial data, individual characteristics (such as socio-emotional attitudes or problem behaviors), family history, school performance and attitudes, peer relationships, and community data.
- Families associated with at risk youth

b. What impact did the program have on the specified target population and community?

- Youth engaged in both one to one mentoring and afterschool activities through juvenile justice and/or prevention programming. Youth maintained positive attitudes and behaviors or improved attitudes and behaviors in the areas of social acceptance, scholastic competence, educational expectations, grades, attitudes towards risky behaviors, social acceptance, parental trust, special adult relationships, and juvenile justice.
- Youth in mentoring relationships are 46% less likely to begin using illegal drugs, 27% less likely to begin using alcohol, 52% less likely to skip school, 37% less likely to skip a class, and 33% less likely to hit someone.
- Families are engaged in both case management and monthly activities to strengthen bonds between parent and child, as well as the family and the agency.
- Case management allows for the assessment of individual strengths and needs of families and for each family to be intentionally connected to community resources.

c. Have there been significant trends over the past months regarding your target population?

Although the significance of certain trends ebb and flow, the consistent trends that we see in our target population indicate most of our youth can be characterized by often two or more risk factors: poverty, living in disadvantaged neighborhoods, single parent homes, children being raised by extended family members, children with incarcerated parents, death of a parent, children or parent(s) diagnoses with mental illness, coming from a home with a history of substance abuse, involvement in juvenile justice system, DFS involvement, and behavioral issues. Over the past few months a concerning new trend we have observed is juvenile justice youth exhibiting gang affiliation.

## 4. Results

a. Please describe the outcomes/outputs.

Output: GWBBBS hopes to serve an additional 50 youth each year through June 30, 2023, and steadily increase the number of youth and families served in the Casper area.

Outcomes: GWBBBS anticipates positive changes in youth behaviors and beliefs.

b. Please describe the method of measurement.

Using a secure, online database, GWBBBS tracks individuals served through a secure cloud based data management system--Matchforce. The system allows for data reporting on youth and family demographics, detailed case management, and multiple pre/post survey collection and analysis. To measure youth outcomes, GWBBBS uses the Youth Outcomes Survey (YOS), researched, developed, and tested for validity by the national BBBS organization to determine youth outcomes in the areas of educational success, risk behaviors, and socio-emotional competency. It measures seven components: scholastic competency, educational expectations, grades, social acceptance, parental trust, risk avoidance, and special adult relationships. Youth complete a baseline survey upon initiation of the mentoring relationship and then annually for the duration of the mentoring relationship.

c. Please describe the performance results.

GWBBBS conducts pre and post surveys to assess positive outcomes in youth. Each survey is given about a year after the beginning of each match. Youth matched during the grant period will be assessed about twice a year.

## 5. Program Results/Impacts (use bullets)

- a. Explain how much (quantity) service the program delivered.
  - Since the grant award, 161 new youth have been served through the programs, with 16 youth in active mentoring matches and 51 youth having been involved in juvenile justice or prevention programming during the reporting period.
  - During the reporting period, one (1) new youth were newly matched with a mentor, and 51 new youth were served in juvenile justice or prevention programming.
    - 100% of the newly enrolled youth in mentoring matches live at or below federal poverty levels
    - 43% of enrolled youth in juvenile justice or prevention programming live at or below federal poverty levels.
- b. How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.

Both one to one mentoring and juvenile justice youth mentoring occurred during the reporting period.

**One to one mentoring** activities consisted of youth and their mentors (“Bigs”) meeting about once a week to spend time together doing activities such as sports, fishing, hunting, crafts, cooking, baking, swimming, going to the mountain, or other activities that feel comfortable based on COVID health and safety guidelines.

Case managers checked in regularly with families, youth, and volunteers to monitor both youth development and the mentoring relationship development. Staff also provided individual support to families, as well as additional training to volunteers. Families received emails with information about rental assistance, Mercer Family Resource Center parenting classes, and Habitat at the Heart of Wyoming Program, Lyft partnerships, and the Casper Family Resource Page.

A mentoring match celebrated a three year anniversary together; they played “Who Knows Me Better” with the case manager, with the Big winning by one point. The Little’s mom shared with the case manager that her daughter continues to thrive. She’s doing well in high school with no referrals. Her daughter also decided to redecorate her room this year, shifting from a “dark, depressed aesthetic” to bright and cheerful décor. Mom also shared that she anticipates her daughter slowly weaning from depression medication.

The Casper **Positive Youth Program (previously known as Progressive Youth)** offered a wide variety of opportunities for prosocial activities. Prosocial activities and positive recreation offered this reporting period included activities at Backwards Mechanics, Natrona County Health Department, Food For Thought, Humane Society, Old Town, YMCA, Absolute Archery, Jump Kraze, Casper Recreation Center, Dairy Queen, Dominoes, Casper Aquatics Center, Acme moving and Storage, Department of Family Services, VFW, and The Void- Teen Dance Club.

PY Youth provided about 62 hours of community service throughout various projects in the community. Some of these projects include packing weekend food bags at Wyoming Food for Thought, the Humane Society, stuffing Easter eggs at the VFW, and the YMCA. Youth love to go to Backwards Mechanics. This hands-on Mechanic class provides a family friendly environment for our youth while they learn the trade of Auto Mechanics.) Youth comment often..” I love this class, the owner is awesome”. Keeping our youth engaged in healthy activities directly impacts their decision- making processes and allows them the opportunity to stay out of trouble and be successful.

- c. What does your analysis of the past year's data tell you about what is happening to the impacted target population?

Youth are progressing towards anticipated positive outcomes. While youth matched under this grant have not yet met one-year goals, youth are maintaining or improving in the following areas over the last *three* years:

- 89% in attitudes towards risky behavior
- 89% in parental trust
- 89% in social competence
- 100% in educational expectations
- 86% in school attendance

## 6. Results Analysis

- a. How could the program have worked better?

The program typically faces challenges on a cyclical basis. For example, in the winter, recruitment is challenging, sometimes matches need encouragement to reconnect after travelling during the holidays, or matches need ideas for indoor activities during the winter.

Our greatest challenge over the last 6 months has been staffing. However, new staff have onboarded and the agency feels strongly that turnover is lessening. With the fall approaching and being the agency's busiest time for intake of youth, families, and volunteers, staff are confident in their roles and community connections.

- b. How will you address this?

See Above.

## 7. Population Served

In order to gauge the impact that your program has had on the community, it is important that we know how many people use your program. Please describe the method used to determine the number of individuals served with this funding.

GWBBBS counts the number of individual youth who have enrolled in the program and are currently being served in a mentoring relationship or those youth active in juvenile justice programs. Youth who are waiting to be paired with a mentor are not counted for the purposes of this grant.



## FY 2020 General Agency Funding Biannual Report

*Please file this form biannually. Failure to complete and send in this form could result in a denial of payment for any current or future funding.*

Organization: Youth Crisis Center, Inc. Program: Crisis Shelter and Group Home Programs

Contact Person: David Hulshizer Phone Number: 307-577-5718 Date: 01/1/2023

Email address: dhulshizer@casperycc.org

Please Select One:

**1<sup>st</sup> Reporting Period X**

July 1 – December 31

Due on January 10

2<sup>nd</sup> Reporting Period

January 1 – June 30

Due on July 10

### 1. Mission

Please state the agency's mission/vision.

To provide emergency shelter, crisis intervention, and group home services to youth and their families.

### 2. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this program. Please include the amount you were allocated from One Cent funding.

For Fiscal Year 2022, the Youth Crisis Center was allotted \$69,810.00 from the City of Casper's 1 Cent fund via grant. (Expense Report Enclosed)

### 3. Program Significance

a. Using bullets describe the individuals who are the focus of your work and are influenced by your activities.

- Crisis Shelter
  - Parents, foster parents, grandparents, and other guardians
  - Youth and children who are:
    - 0-17 years of age
    - Homeless or have nowhere else to go
    - Suffering from abuse/neglect
    - Struggling with behavior issues
    - Dealing with family conflict
    - Awaiting other placement (jail, psychiatric treatment, etc.)
    - Suspended from school

- Group Home
  - Parents, foster parents, grandparents, and other guardians
  - Youth and children who are:
    - 12-17 years of age
    - Court ordered/appointed
    - In need of structure and support

b. What impact did the program have on the specified target population and community?

- Crisis Shelter
  - Our crisis shelter provides safety, protection, support, food/shelter, family support, crisis planning to youth in crisis due to:
    - Abuse/Neglect

- Family Conflict
  - Behavior Challenges
  - Homelessness
  - Placement difficulties/Nowhere else to go
  - Probation and other legal support/as an alternative to juvenile detention
- Offering this care gives families a safe place for their children when they cannot be safe at home
- Additionally, this service provides support to many youth who have nowhere else to go, who have been abused/neglected/abandoned, and who need additional support to help them be successful
- Group Home
  - Our group home program provides services to youth and their families after youth have been court ordered out of their home. The group home program works with the youth and family to provide stability, structure, education, support, counseling services, and other unique services that assist the youth to successfully reunify with their family or to transition to independent living.
  - The YCC Group Home
    - prevents out of community placement (out of community placement can be difficult for most families due to a lack of access to support services when the youth returns home)
    - keeps kids from being placed into a higher level of care, such as juvenile detention, boys or girls school, and residential or psychiatric treatment (serving youth at the group home level can prevent future need for higher level care which is more expensive, often out of our community, and provides less support for the family)
    - serves as a step-down program when youth are reentering the community after they have been placed in a higher level of care; which supports the family and youth to achieve success
- c. Have there been significant trends over the past months regarding your target population?
  - Crisis Shelter
    - The past 6 months we have seen an increase in behavioral health concerns for youth. The level of need continues to increase. Youth are struggling to balance home, school, social, and other life expectations; we are seeing more youth struggling with substance abuse, extreme negative/unhealthy behaviors, history of trauma, and higher level of challenging behaviors that can often become unmanageable in the home.
  - Group Home
    - Over the past 6 months we have seen an increase in Juvenile Delinquency. Including the level and number of court violations youth have. Many youth we are working with have had upwards of 5-7 violations at varying levels of severity.
    - In the past 6 months we have seen a decline in youth placed for Child In Need of Supervision or Child Protection and an increase in placement due to Delinquency\*.

\*This trend seems to fit with juveniles in the County at this time. YCC staff serve on several community juvenile serving boards and many juvenile serving agencies are reporting the same.

## 4. Results

- a. Please describe the outcomes/outputs.
  - Crisis Shelter
    - 97% of families report satisfaction with services
    - 80% of families received referrals to other community supports
    - 83% of youth successfully transitioned home (to foster home or family home)
  - Group Home
    - 100% of group home residents participate in weekly life skills groups which focus on career and skill building, healthy relationships and boundaries, and nutrition and cooking

- 100% of group home residents' case plans had specific educational goals which are supported by the center staff
  - 75% of group home residents returned home, or to a lower level of care
- b. Please describe the method of measurement.  
All tracking is done through intake process, case manager reporting, grade and attendance tracking, depart surveys and processes, and monthly tracking attendance for meals, case plans, and groups.
- c. Please describe the performance results.
  - Crisis Shelter
    - The highest priority for the YCC crisis shelter is to be available to provide a safe place for any youth who needs it. By having a high satisfaction rate, we know parents and youth are more likely to utilize this service again when youth need safety. Additionally, this means that through our crisis shelter services we are meeting the needs of the youth and families we are serving
    - It is also important for our crisis shelter to provide support to youth and their families; we seek to identify the needs of the youth and their family, so we are better able to support a successful reunification. After identifying the needs of the family and youth we provide referrals and other access to community resources that can support the youth and their families. This assists us to help youth to return home safely and successfully
  - Group Home
    - It is imperative for youth in our group home to learn many of the most basic living, educational, and relationship skills. The priority of the group home is to provide stability, support, and training that helps youth and their families be successful in their future living. Every youth in our group home program must attend weekly life skills group or work on other life skills, for example: some youth may be participating in outpatient substance abuse treatment, working their own job, or working with another program to build their life skills. These skills are essential to success as youth transition home. Youth are also required to set educational goals. Research shows that youth who are in school, with passing grades, are less likely to engage in criminal or other unhealthy activities
    - Another priority of the group home program is to assist youth to be successful in returning home to their families. This past fiscal year, 6 of 7 youth who have departed from the group home program have returned to their home or a lower level of care. This is significant as most of the youth and families we work have had dysfunctional behavior patterns that result in the youth being placed out home. Successfully returning home means the families and the youth have worked to establish healthy boundaries, improve relationships, build structure in their home, and work other case plan goals that assist them in having a successful family unit.

## 5. Program Results/Impacts (use bullets)

- a. Explain how much (quantity) service the program delivered.
  - Crisis Shelter December 31, 2021 – July 1, 2022
    - 209 youth served
      - 38 – 8-12 years of age
      - 170 – 13-17 years of age
      - 101 Male
      - 108 Female
      - 17 report homelessness
      - Average age 14.36
    - 1043 nights of service
      - Average length of stay 8.57 days
      - 3377 meals served
      - 1551 hours of support provided
      - 45 family & individual support/crisis meetings
      - 21 safety plans developed
      - 579 hours of homework help provided



- Group Home December 31, 2021 – July 1, 2022
  - 13 youth served
    - 7 Male
    - 6 Female
    - 0 – 8-12 years of age
    - 13 -13-17 years of age
    - Average age 14.6
  - 1,160 nights of service
    - Average length of stay 146 days
    - 2146 meals
    - 46 hours of group counseling
    - 143 hours of High-Fidelity Wraparound service provided
    - 217 hours of homework help
    - 21 safety plans developed
    - \$584 saved by departing youth (from chore/personal finance program)
- b. How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.
  - Crisis Shelter
    - We asked: “What services provided by YCC did you find most helpful?” Here are a few responses:
      - “Family Meetings”
      - “Case Management, Amanda was great”
      - “Safe place”
      - “Very informative and supportive. I was getting a child from YCC as a foster and they have been helpful with any questions I had.
      - “The program and things explained, options available, etc. ... were very helpful. We are leaving with hope and excited to have resources available to help us. Thank you.”
  - Group Home
    - Reported improvements from youth
      - Set goals and achieved them
      - Helped to return home
      - Gained credits for school
      - Learned to handle anger
- c. What does your analysis of the past year’s data tell you about what is happening to the impacted target population?
  - Though most of what we see when working with youth are the challenges, disruptions, and negative impacts of trauma, substance abuse/use, and mental health. We also get the opportunity to work with youth who are resilient, hardworking, determined, and more than capable to be successful. Our data over the past year tells us that Youth in our community are facing even more challenges than ever before. The social isolation, economic challenges of COVID-19, economic challenges of Wyoming’s current economy, substance abuse, mental health, and family disfunction is a pandemic for the youth in our community. Those shows us that Crisis Shelter and Group Home services we provide are essential for our Community; without these services youth and families would not have the support they need to obtain safety, access resources, and find success.
  - As State, Federal, and Local funding is cut we continue to receive decreases in the amount of financial support we receive. This reduction in funding impacts the level of services, the amount of service, and the programs we are able to provide to youth and families in a time when our services are more important than ever. This is of extreme concern as we continue into the new year; and we worry about the loss of supportive resources for youth and families throughout our community.

## 6. Results Analysis

- a. How could the program have worked better?
  - Due to the increase of needs for youth and families, over the next 6 months we are working to improve our clinical services and case management for both group home and crisis shelter services.
  -
- b. How will you address this?

Organizationally we have hired a fully licensed Therapist and have become a Substance Abuse Treatment Center through the Wyoming Behavioral Health Department. We have increased our clinical services and will continue to expand services to include juvenile ASI's and also offer mental health evaluations. Beginning in March, YCC will be conducting MIP classes for youth on a bi-monthly basis.

- Crisis Shelter
  - Hired additional case manager:
    - During our busiest months we may intake 70-75 youth. In the past we have had one case manager who was attempting to provide services to all those in our crisis shelter. With that number of youth, and the ever-increasing-need, one case manager could not provide the level of care necessary. By hiring an additional case manager, we have increased our capacity to provide quality care and services.
  - Providing clinical case management
    - Both of our main case managers hold bachelor degrees in a human services field. This enables us to utilize clinical skill sets that assist us in providing a richer/more in-depth service plan. This level of care can identify clinical needs, family challenges, and additional support.
- Group Home
  - Continue to build wraparound program:
    - Our Aftercare Program providers continue to receive training and support to increase their skill sets. Additionally, we are currently in the process of adding an additional wraparound provider so we can continue to increase the level and number of services we can provide.

## 7. Population Served

In order to gauge the impact that your program has had on the community, it is important that we know how many people use your program. Please describe the method used to determine the number of individuals served with this funding.

- All individuals served by the Youth Crisis Center, Inc. complete an intake packet and consent for services.

## City of Casper - Funding Allocation 2022

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>
50200 · Salaries				3,555.14			3,555.14
51001 · Utilities		1,704.87	228.15		195.59	425.79	2,554.40
52500 · Office Supplies						302.54	302.54
52800 · Dues/Fees/Subscriptions				22.10			22.10
52820 · Clinical Software & Billing Exp				401.70			401.70
53890 · Cell Phone Reimbursement	243.48	179.44	344.42		160.00		927.34
55700 · Fuel & Maintenance - Vehicle	1,586.58			182.50		643.66	2,412.74
56600 · Maint & Repair - Bldg & Equip					1,600.00	295.56	1,895.56
56650 · Paper & Cleaning Supplies						39.92	39.92
56710 · Landscape & Snow Removal						1,205.16	1,205.16
56900 · Equipment Leases	894.70	2,510.84	332.17			290.83	4,028.54
56925 · Small Furniture and Appliances				1,433.91		495.79	1,929.70
56950 · Security Monitoring		227.50	150.00		45.00		422.50
57750 · Professional Fees	3,092.74	1,194.85	3,092.73		1,818.19	2,118.25	11,316.76
57900 · Insurance Expense				222.15	1,988.72		2,210.87
58500 · Travel Expense			1,670.03				1,670.03
58650 · Hiring Expense					10.00		10.00
	<hr/>						<hr/>
Total	<b>5,817.50</b>	<b>5,817.50</b>	<b>5,817.50</b>	<b>5,817.50</b>	<b>5,817.50</b>	<b>5,817.50</b>	<b>34,905.00</b>
	<hr/>						<hr/>



**Central Wyoming Regional Water System  
Joint Powers Board**

1500 SW Wyoming Boulevard  
Casper, Wyoming 82604  
(307) 265-6063 • Fax (307) 265-6058

**Board  
Members:**

H. H. King, Jr.,  
Chairman

Paul Bertoglio,  
Vice-Chairman

Ken Waters,  
Secretary

Steve Cathey,  
Treasurer

Bruce Knell

Dave North

Amber Pollock

Dan Sabrosky

**REGULAR JOINT POWERS BOARD MEETING AGENDA**

**Tuesday**

**January 17, 2023**

**11:30 a.m.**

**Regional Water Treatment Plant  
Joint Powers Board Conference Room  
1500 SW Wyoming Boulevard**

1. Announcements
2. Approve Minutes – December 20, 2022 Meeting \*
3. Approve Vouchers – January 2023 \*
4. Approve Financial Report – December 2022 \*
5. Operations Update
6. Public Comment
7. Old Business
  - a) Other
8. New Business
  - a) Board Officer Elections
    - i) Consider Voucher 8546 in the amount of \$300 for Board Officer Bonds \*
  - b) Consider Contract with Carr Coatings, LLC in the amount of \$87,760, with a Contingency Amount of \$10,000, for a Total Contract Amount of \$97,760, for the WTP Raw Water & High Service Piping Recoating Project No. 22-075 \*
  - c) Consider FY2023 Budget Amendments
    - i) WTP Operations FY2023 Budget Amendment No. 1 \*
    - ii) RWS Agency FY2023 Budget Amendment No. 2 \*
  - d) Consider Resolutions for ARPA Local Government Project Funding \*
    - i) Filter Valves Resolution No. 23-01 \*
    - ii) Yard Piping Resolution No. 23-02 \*
  - e) Other
9. Executive Session – Potential Litigation
10. Chairman's Report

**Next Meeting: Regular JPB Meeting – February 21, 2023**

***\*Indicates Attachment***



**CENTRAL WYOMING REGIONAL WATER SYSTEM  
JOINT POWERS BOARD**

**MEETING PROCEEDINGS**

December 20, 2022

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, December 20, 2022 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

**Board Members Present -** Vice-Chairman Bertoglio, Secretary Waters, Treasurer Cathey, and Board Members, Sabrosky and Sutherland. Chairman King, and Board Members Knell and Pollock were absent.

**City of Casper –** Cathey, Sutherland, Andrew Beamer, Bruce Martin, Tom Edwards, Mark Anderson, Janette Brown

**Natrona County –** Bertoglio

**Salt Creek Joint Powers Board –**

**Wardwell Water & Sewer District –** Sabrosky

**Pioneer Water & Sewer District –** Waters

**Poison Spider Improvement & Service District –**

**Wyoming Water Development Office -**

**Sandy Lakes Estates –**

**Lakeview Improvement & Service District -**

**33 Mile Road Improvement & Service District –**

**Mile-Hi Improvement and Service District –**

**Central Wyoming Groundwater Guardian Team (CWGG) –**

**Others —** Charlie Chapin – Williams, Porter, Day & Neville, P.C.

The Board meeting was called to order at 11:31 a.m.

1. In Announcements, Vice-Chairman Bertoglio stated that he is sitting as Chairman for Chairman King while he is recovering from surgery.

2. Vice-Chairman Bertoglio asked for a motion to approve the minutes from the November 15, 2022 Regular meeting. A motion was made by Secretary Waters and seconded by Board Member Sutherland to approve the minutes from the November 15, 2022 Regular meeting. Motion put and carried.
3. Mr. Martin informed the Board that no additional vouchers were added to the voucher listing that was sent out in the agenda packet.

Mr. Martin stated that voucher 8530 for Dave Loden Construction, Inc. in the amount of \$91,090.75 is for the WTP Roof Replacement Project No. 21-062. Mr. Martin stated that this project is for the North Chem Building roof, and has been completed.

Mr. Martin stated that voucher 8532 for Skogen, Cometto & Associates, P.C. in the amount of \$12,000 is for the completion of the FY2022 Audit.

Mr. Martin stated that the vouchers are in good order and recommended approval.

Vice-Chairman Bertoglio asked for a motion to approve the December 2022 vouchers. A motion was made by Treasurer Cathey and seconded by Board Member Sabrosky to approve the December 2022 voucher listing to include voucher numbers 8527 through 8533 in the amount of \$491,958.03. Motion put and carried.

4. Mr. Martin asked the Board to reference the Water Production Charts in the agenda packet. Mr. Martin stated that there were 166 MG of water produced in November, which is 6 MG above the five year average of 160 MG.

Mr. Martin stated that year to date water production in November was 2.24 BG, which is 143 MG above the five year average of 2.1 BG. Mr. Martin stated that so far, every month of FY23 has been above the five year average.

Mr. Martin stated that Interest Earned for FY23 is \$59,792. Mr. Martin stated that this is a result of putting funds in the WyoStar accounts.

Mr. Martin stated that Water Utility Charges for FY23 is \$5,004,190, which is approximately \$718,000 more than last year. Mr. Martin stated that the increase is due to the rate increase, and the above average water sales.

Mr. Martin stated that under Expenses, Consulting Services is \$5,263, which is a bit above what was spent last year. Mr. Martin stated that this expense was for surveying work for the Pioneer Tank easement with BLM.

Mr. Martin stated that Reimbursable Contract Expense is \$1,889,376. Mr. Martin stated that the current figure also includes the November Operations Reimbursement. Mr. Martin stated that this is a change in the way it is posted by Finance in order to be more accurate. Mr. Martin stated that this line item is on track for where it was expected to be.

Vice-Chairman Bertoglio asked if the natural gas bill came in yet. Vice-Chairman Bertoglio stated that several County facilities and other people he has spoken to had a

huge spike in the volume of gas that was used. Secretary Waters stated that it makes sense, as there were at least two weeks with steady high winds that sucked the heat out of homes. Treasurer Cathey stated that his bill volume was double what it was a year ago.

Vice-Chairman Bertoglio asked for a motion to approve the November 2022 Financial Report as presented. A motion was made by Secretary Waters and seconded by Board Member Sutherland to approve the November 2022 Financial Report as presented. Motion put and carried.

5. Vice-Chairman Bertoglio turned the time over to Mr. Edwards for the WTP Operations Update.

Mr. Edwards stated that production is currently 5.5 MGD and is being met using eight Casper wells and seven Morad wells.

Mr. Edwards stated that Maintenance staff has been rebuilding the Surface Water Injector Pump No. 2 and replacing the conduits on the pump.

Mr. Edwards stated that a new turbidimeter was installed on Casper Well 15. Mr. Edwards stated that the well was flushed and put back in service.

Mr. Edwards stated that Maintenance staff has begun cleaning out Actiflo and the Settled Water Basin as part of the winter maintenance.

Mr. Edwards stated that the Ozone Cooling Water Pump was rebuilt.

Mr. Edwards stated that the Raw Water Screen Wash line was re-plumbed.

Mr. Edwards stated that valves were replaced in Ground Water Ozone Injection, Settled Water Injection Pump. Mr. Edwards stated that a broken check valve and recirculating pump in the Mechanical Room was replaced. Mr. Edwards stated that some chain valves were replaced on the Ground Water Injector Pump. Mr. Edwards stated that ball valves on the Actiflo Sand Pumps were also replaced.

Mr. Edwards stated that the contractor has completed the North Chem Roofing project.

Mr. Edwards stated that he has a follow-up to the electrical issue on Caisson No. 1. Mr. Edwards stated that Modern Electric replaced the meter housing as there was some arcing due to loose electrical connections, possibly because of the wind and age. Mr. Edwards stated that Modern Electric also replaced the weatherhead.

Vice-Chairman Bertoglio turned the time over to Mr. Anderson for the Transmission System Update.

Mr. Anderson stated that staff has been continuing to service the non-draining fire hydrants. Mr. Anderson stated that during the cold months, the non-draining fire hydrants are serviced monthly.

Mr. Anderson stated that there was a leaking pump at Salt Creek Booster. Mr. Anderson stated that the pump was leaking through the packing, and staff replaced the packing.

Mr. Anderson stated that Wardwell Water's Blair Lane Waterline tie-in has not been completed as there have been issues.

Mr. Anderson stated that staff redid the seal lines and worked on the line to the pressure transducer at Sandy Lake Booster. Mr. Anderson stated that they were getting old and plugged up.

Mr. Anderson stated that there is some nitrification still going on in the system. Mr. Anderson stated that he suspects the cold weather will help with that. Mr. Anderson stated that the nitrification season usually ends in December.

Board Member Sabrosky asked if a day has been scheduled for the Blair Lane tie-in. Mr. Anderson stated that the last he heard they weren't passing bacti testing, so they haven't done service tie-overs yet. Mr. Anderson stated that he spoke to the contractor yesterday and gave instructions on how to re-chlorinate and flush the line.

6. There was no Public Comment.
7. There was no Old Business.
  - a. There was no Other Old Business.
8. In New Business:
  - a. Mr. Martin stated that Per- and Polyfluoroalkyl Substances (PFAS) are chemicals that are commonly found in firefighting foam, non-stick cookware, stain resistant furniture and carpets, stain resistant clothing, fast food packaging, floor care products, and makeup and personal care products. Mr. Martin stated that this chemical has been found to be linked to harmful health effects in humans and animals.

Mr. Martin stated that since the early 2000's, state and federal authorities have established a number of health-based regulatory values and evaluation criteria for PFAS. Mr. Martin stated that in the last couple of years it has really started to come into the Water and Wastewater industries. Mr. Martin stated that probably in the very near future the EPA will establish a Maximum Contaminate Level for drinking water.

Mr. Martin stated that some preliminary testing has been done, and it has not been found in our source water. Mr. Martin stated that he doesn't think we will have a problem, but you just never know, for example, if someone upstream puts out a fire with firefighting foam that contains PFAS it could get into the environment and show up in the source water. Mr. Martin stated that PFAS is a long-lasting chemical that doesn't go away.



Mr. Martin stated that he received an email from Mark Pepper with Rural Water. Mr. Martin stated that the National Rural Water Association has teamed with Napoli Shkolnik law firm to enter into a cost recovery action. Mr. Martin stated that this is kind of like the Opioid suit, where the intent is to hit the major manufacturers and a pool of money is set aside for entities that have to deal with this, whether it's testing, or treatment, there may be an option to get some funding from that pool if it comes to fruition. Mr. Martin stated that there is no guarantee that the pool will be there.

Mr. Martin stated that with the cost recovery action, there are a few things to keep in mind with it. Mr. Martin stated that the action taken is cost recovery, not punitive; It is filed against the global manufactures of these forever compounds, thus does not impact a local company who may have used them; There is no upfront cost to register onto the rolls and benefit from this action, but a system must be registered prior to a settlement in order to benefit.

Mr. Martin stated that you have to register online to be a part of the action, and answer a few questions. Mr. Martin stated that they send a retainer agreement, that will be reviewed by Mr. Chapin, and then brought to the Board before a commitment is made. Mr. Martin stated that this is an opportunity for the Board to join this suit, and the Board should be able to benefit from some of these funds if costs have to be covered in the future.

Board Member Sabrosky asked if there is a deadline to participate. Mr. Martin stated that there is a deadline to register very soon. Mr. Martin stated that his understanding is that they are in discussion with the action now, and in January they may make the final decision so we would want to be registered ahead of that. Mr. Martin stated that it is a time sensitive issue.

Vice-Chairman Bertoglio asked if this is just being a party to a class action, with no cost to the Board. Mr. Martin stated that was correct. Board Member Sabrosky asked if it is an actual class action, or a possible class action. Mr. Chapin stated that he suspects it is a class action, as that is the normal way that they proceed on these.

Board Member Sutherland asked if there is any downside to joining the cost recovery action. Mr. Chapin stated that there is not. Mr. Chapin stated that one of the advantages to lawyers in a class action suit is that they take a percentage of the amount obtained.

Board Member Sabrosky asked who the defendants would be. Mr. Chapin stated that it is the manufacturers. Mr. Chapin stated that how it works is they file the lawsuit and everyone sits down and figures out how much of the overall production there was of this substance. Mr. Chapin stated that it is then parceled out, and they come up with a settlement amount and everyone pays their proportionate share.

Board Member Sabrosky asked if this chemical is found in the water, and

someone gets sick, would this protect the Board for doing their due diligence, or can they still come after the Board for contaminated water. Mr. Chapin stated that he doesn't think this protects the Board, but it is a step in the direction that the Board has undertaken activities necessary to eradicate it out of the system. Mr. Chapin stated that the Board would probably be named as a party in the action, which is unfortunate as the Board didn't have anything to do with it.

Treasurer Cathey stated that it sounds like, based on what Mr. Martin said, that we have already been testing for the PFAS and not found any. Treasurer Cathey stated that becomes the Board biggest defense against someone coming after the Board. Board Member Sabrosky stated that the Board would be proactive.

Vice-Chairman Bertoglio asked that if the chemical is found in the source water, how is it treated. Mr. Martin stated that granulated activate carbon is one way, reverse osmosis is also a way to treat it. Vice-Chairman Bertoglio stated that it is expensive. Mr. Martin agreed, saying that it adds to the treatment process.

Board Member Sutherland asked how frequently tests for PFAS are being performed. Mr. Martin stated that it has been a couple of years since it was tested, but it is included in the upcoming testing for UCMR5. Mr. Martin stated that then depending on what regulation EPA comes down with will determine the frequency of testing.

Mr. Chapin asked if the testing for PFAS is expensive. Mr. Martin stated that it costs approximately \$2,000 for the test. Mr. Martin stated that this is fairly expensive and is relatively new test methods. Mr. Edwards stated that there are only a handful of labs in the United States that test for PFAS. Mr. Edwards stated that it is tested as parts per trillion, which is very small.

Board Member Sabrosky asked if the new Ultraviolet Disinfection System that will be installed will help with the PFAS. Mr. Martin stated that it would not.

Chairman King asked the Board their preference regarding joining the cost recovery action suit. A motion was made by Board Member Sutherland and seconded by Board Member Sabrosky to join the PFAS cost recovery action suit. Motion put and carried.

- b. Mr. Martin stated that the topic of increasing the WTP Administrative Assistant position to full-time was discussed last year during budget preparations. Mr. Martin stated that with preparing for FY2024 budget, a recommendation is being made to make the part-time WTP Administrative Assistant position full-time.

Mr. Martin stated that some of the reasoning for this is that in the recent Risk and Resilience Assessment, as well as the Security Assessment completed by the Casper Police Department, found a deficiency in the security at the WTP. Mr. Martin stated that usually the Administrative Assistant monitors the gate, lets people in to the building, making sure that they are not just wandering around, but are assigned to a member of staff to escort them as needed. Mr. Martin stated that

there is also a need to monitor phone calls, as currently the Administrative Assistant only works until noon, and other staff is not always available to answer phones, and there is the potential to miss a water emergency call.

Mr. Martin stated that other benefits to making this position full-time is assistance with sourcing contractors, vendor quotes, ext. Mr. Martin stated this full-time position would provide inventory procurement control, enter workorders into the workorder software, help with the monthly EPA reporting, and help free up Maintenance and Operations staff to focus on their regular duties, rather than covering the front desk.

Mr. Martin stated that this position could also help with some accounts receivable and accounts payable tasks. Mr. Martin stated that Ms. Brown helps with a lot of this now, and this would be good for succession planning and cross training.

Mr. Martin stated that when looking at budget impacts, right now \$20,000 is budgeted annually for the part-time position. Mr. Martin stated that looking at going full-time with full benefits, the worst case scenario would be adding \$46,000 to the annual budget. Mr. Martin stated that this would equate to a 0.5% rate increase.

Mr. Martin stated that employees at the WTP are City of Casper employees, so this position request would have to be considered by the City Manager and City Council, not just this Board. Mr. Martin stated that the Board's recommendation weighs heavily on this as the funding for the position comes from the Board.

Mr. Martin stated that this is a consideration request at this time, final approval would not happen until the budget is approved. Mr. Martin stated that this is being brought forward to the Board prior to the budget preparation process.

Mr. Martin stated that this position reports directly to Mr. Edwards.

Secretary Waters asked who is currently doing all the monthly reports, and everything else that was discussed that could be picked up by this position. Mr. Martin stated that right now Mr. Edwards and Mr. Van Wyck do the majority of the monthly reporting.

Vice-Chairman Bertoglio asked that if it is so critical to put this position at full-time, why not start it now. Mr. Martin stated that it was not budgeted in FY23, so it is being looked at to start in the FY24 budget, which starts in July.

Mr. Martin stated that this would also need to be included in the rate model for FY24.

Vice-Chairman Bertoglio asked if staff is looking for support to change the position from part-time to full-time. Mr. Martin stated that was correct, that if the Board supports this, he will move it forward in the budget preparation process.

It was the consensus of the Board to make the WTP Administrative Assistant position full-time in FY24.

c. There was no Other New Business.

9. A motion was made by Secretary Waters and seconded by Treasurer Cathey to adjourn into Executive Session at 11:54 a.m. Motion put and carried.

A motion was made by Secretary Waters and seconded by Board Member Sabrosky to adjourn from Executive Session and move back into Regular Session at 12:10 p.m. Motion put and carried.

The Regular Session was called to order at 12:10 p.m.

The following motion was made by Treasurer Cathey and seconded by Secretary Waters:

I hereby move to authorize Mr. Chapin and Mr. Silva, Counsel for the Board, to prepare and file an Amended Complaint in the matter of *Central Wyoming Regional Water System Joint Powers Board, et al. v. The City of Mills f/k/a The Town of Mills*, filed in the District Court, Seventh Judicial District, Natrona, County, Civil Action Number 109776-A. The amendment is sought to allow the correction of a questioned jurisdictional issue raised by the Court during a Status Conference conducted by the Court on November 30, 2022, in relation to notice being made to the State of Wyoming of the pending action.

Motion put and carried.

Mr. Chapin stated that as he is trying to get the Amended Complaint filed in a timely manner, he requested authorization for the Board Officers to sign the motion as approved on this date. Vice-Chairman Bertoglio asked if a motion is needed. Mr. Chapin stated that it is.

A motion was made by Board Member Sabrosky and seconded by Secretary Waters to grant the Board Officers the authorization to sign the motion regarding authority to file an Amended Complaint indicating the motion was approved on this date. Motion put and carried.

10. In the Chairman's Report, Vice-Chairman Bertoglio stated that he will be back on the Board next month. Secretary Waters asked in what capacity. Vice-Chairman Bertoglio stated that he will be representing the City of Casper. Vice-Chairman Bertoglio stated that in the Joint Powers Agreement, the City can have one of their four representatives be a citizen at large. Vice-Chairman Bertoglio wished everyone a Merry Christmas and Happy New Year.

A motion was made by Secretary Waters and seconded by Treasurer Cathey to adjourn the meeting at 12:15 p.m. Motion put and carried.

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Vice-Chairman

---

Secretary

**Central Wyoming Regional Water System  
Joint Powers Board**

**UNAPPROVED VOUCHER LISTING  
January 11, 2023**

<b>VOUCHER NO.</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
8534	West Plains Engineering	Capital Expense – WTP HVAC Chiller Replacement Project No. 20-030 PP9	\$1,500.00
8535	Casper Star Tribune / Lee Advertising	Capital Expense – Ad for Bid – WTP Raw Water Intake Pipe Recoating Project No. 22-075	\$569.04
8536	Wyoming Office of State Lands and Investments	Loan Payment DWSRF#213 – WTP SCADA Improvements Project	\$68,645.27
8537	West Plains Engineering	Capital Expense – WTP HVAC Chiller Replacement Project No. 20-030 PP10	\$1,225.00
8538	Casper Star Tribune / Lee Advertising	Capital Expense – Notice of Final Payment Ad – WTP Roof Replacement Project No. 21-062	\$173.48
8539	City of Casper	Loan Payment	\$127,960.40
8540	Hach Company	Capital Expense – Titrator and Titrator Application Pack	\$4,815.64
8541	Wyoming Water Development Office	Readiness-to-Serve Water Allocation 2023	\$825.00
8542	City of Casper	Operations Reimbursement – Dec 2022	\$254,819.54
8543	Williams, Porter, Day & Neville, P.C.	Legal Expense – Dec22 – C. Chapin	\$626.88
8544	Williams, Porter, Day & Neville, P.C.	Legal Expense – Dec22 – A. Scott	\$1,133.50
8545	City of Casper	Capital Expense – Engineering Fees for WTP Raw Water Intake Pipe Recoating Project No. 22-075	\$18,500.00
		<b>Total</b>	<b>\$480,793.75</b>



City of Casper  
200 North David Street  
Casper, WY 82601

# 8542

## General Billing

For questions regarding this invoice, please contact us at (307) 235-8235 or email [FinanceCustomerService@CasperWY.Gov](mailto:FinanceCustomerService@CasperWY.Gov)

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
CENTRAL WYO. REGIONAL WATER SYS....	12/31/2022	3699	\$0.00	01/30/2023	\$254,819.54
PAST DUE AMOUNT				ACCOUNT BALANCE	
\$0.00				\$382,779.94	

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
REGIONAL WATER OPS REIMBURSEMENT	1.00	\$254819.540000	EACH	\$254,819.54	\$0.00	\$0.00	\$254,819.54
Invoice Total:						\$254,819.54	

December 2022 Operations Reimbursement

December 2022 Total Reimbursement Invoice		
9010.00	Wages & Salaries Dir Labor - O&M	\$122,777.98
9020.00	Chemical Charge - O&M	\$39,811.81
9030.00	Utilities - O&M	\$77,786.79
9040.00	Supplies - O&M	\$6,003.06
9060.00	Training - O&M	\$100.00
9070.00	Major Maint, Repair, Replc - O&M	\$2,682.00
9080.00	Testing & Lab Services - O&M	\$857.89
9090.00	Other Reimbursable Costs - O&M	\$4,800.01
300-6257 - Ops Reimb		\$254,819.54

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



City of Casper  
200 North David Street  
Casper, WY 82601

## General Billing

### Remit Portion

Invoice Date	12/31/2022
Invoice Number	3699
Customer Number	2784
Amount Paid	\$254,819.54
Due Date	01/30/2023
Invoice Total Due	\$254,819.54

CENTRAL WYO. REGIONAL WATER SYS. JPB  
1500 SW WYOMING BLVD.  
CASPER, WY 82604

000001&2023000003699600254819543

City of Casper Wyoming  
Expenditure Reimbursement Request  
December 31, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
AT & T CORP	Communication	12/28/2022	287311040412X1220202	40.04	WTP Operator Phone Service - C
ATLAS OFFICE PRODUCT	General Supplies and Materials	12/06/2022	80009-0	49.99	Office Supplies - Copy Paper
ATLAS OFFICE PRODUCT	General Supplies and Materials	12/06/2022	RIN0031307	(79.41)	Credit for Wrong Paper Purchase
ATLAS OFFICE PRODUCT	General Supplies and Materials	12/06/2022	80008-0	151.73	Office Supplies; Desktop Calen
ATLAS OFFICE PRODUCT	General Supplies and Materials	12/22/2022	80421-0	318.98	Ink/Toner for Printer, & Scissors
BLACK HILLS ENERGY	Natural Gas	12/08/2022	RIN0031304	13,579.18	ACCT-7513165994 - Natural Gas/
CASPER STAR-TRIBUNE,	Advertising/Promotion	12/08/2022	83557	49.86	Advertising - Central Wyo Regi
CITY OF CASPER	Refuse Collection	12/08/2022	721637	84.00	Sewer & Refuse Collection Char
CITY OF CASPER	Sewer	12/08/2022	721637	28.63	Sewer & Refuse Collection Char
COASTAL CHEMICAL CO	Gas/Fuel	12/14/2022	0125376	185.00	Gas/Fuel
CRESCENT ELECTRIC SU	General Supplies and Materials	12/12/2022	S510967787.001	9.03	Weather Cover for South Chem Outlet
CRUM ELECTRIC SUPPLY	General Supplies and Materials	12/20/2022	2424196-00	41.51	Conduit Parts - Machinery Supp
DPC INDUSTRIES, INC.	Chemicals	12/13/2022	737005242-22	12,622.15	Sodium Hypochlorite - Chemical
DPC INDUSTRIES, INC.	Chemicals	12/14/2022	737005371-22	12,710.43	Sodium Hypochlorite - Chemical
DPC INDUSTRIES, INC.	Chemicals	12/14/2022	737005485-22	12,445.33	Sodium Hypochlorite - Chemical
DRAGON PRODUCTS PES	General Supplies and Materials	12/06/2022	DP375642	295.00	Bearing Parts Cooling Water Pump
EMPLOYEE REIMBURSEME	Uniform Expense	12/08/2022	RIN0031303	150.00	Jean Reimbursement - Uniform E
EMPLOYEE REIMBURSEME	Uniform Expense	12/14/2022	RIN0031334	140.85	Work Clothing Reimbursement (Jeans)
EMPLOYEE REIMBURSEME	Travel/Training	12/01/2022	RIN0031290	100.00	Reimbursement - WTP Level 1 Ex
Energy Laboratories	Testing	12/15/2022	521037	306.00	Analysis Parameters - Aerobic Endospores Testing
Energy Laboratories	Testing	12/15/2022	522219	52.00	Analysis Parameter - Bacti Testing
Energy Laboratories	Testing	12/27/2022	524374	67.00	Monthly Well Mix Testing
Energy Laboratories	Testing	12/27/2022	524108	306.00	Aerobic Endospores - Aerobic Endospores Testing
FERGUSON ENTERPRISES	General Supplies and Materials	12/01/2022	CC990561	15.21	Raw Water Screen Wash - Other
FERGUSON ENTERPRISES	General Supplies and Materials	12/08/2022	CC992185	23.66	Check Valve for Mechanical Room
FERGUSON ENTERPRISES	General Supplies and Materials	12/12/2022	CC998934	526.26	Actiflo Sand Pump - Machinery
GRAINGER, INC.	General Supplies and Materials	12/08/2022	9539283326	332.09	Plastic Sheet / Well Supplies
GRAINGER, INC.	General Supplies and Materials	12/08/2022	9535774393	475.74	Circulating Pump -Mechanical Room
GRAINGER, INC.	General Supplies and Materials	12/14/2022	9538277378	99.94	Packing Extractor Set - Small
GRAINGER, INC.	General Supplies and Materials	12/20/2022	9547936956	221.28	Light Bulbs - Machinery Supplies
GRAINGER, INC.	General Supplies and Materials	12/21/2022	9548899997	108.14	Magnetic Contact Surface Mount
HACH CO., CORP.	Lab Supplies	12/14/2022	13378804	126.89	Process Vials for NTU Meters -
Harbor Freight	General Supplies and Materials	12/08/2022	03478534	119.99	Chain Hoist - Small Tools & Supplies
HARDWARE PARTNERS LL	General Supplies and Materials	12/09/2022	A89493-1	70.99	Clothes Hanger for Locker Room
HARDWARE PARTNERS LL	General Supplies and Materials	12/12/2022	A89804-1	12.99	Utility Knife Blades - Small T
HARDWARE PARTNERS LL	General Supplies and Materials	12/19/2022	A91666-1	34.56	Valves & Parts or South Chem "
HARDWARE PARTNERS LL	General Supplies and Materials	12/19/2022	A91651-1	8.97	Sand Pump Clips/Parts - Machin
Hose&Rubber	General Supplies and Materials	12/09/2022	00321505	184.50	4" Flushing Hose Repair
ITMonthly	Internal Services	12/31/2022	ITMonthly 12	1,832.25	IT Monthly Allocation
LONG BUILDING TECHNO	Maintenance Agreements	12/08/2022	SRVCE0134373	3,760.01	Boiler Work - Maint. Agree. HV
LONG BUILDING TECHNO	Maintenance Agreements	12/08/2022	SRVCE0134367	715.00	Heat Inspection - Maint. Agree
LONG BUILDING TECHNO	Maintenance Agreements	12/14/2022	SRVCE0134391	325.00	North Entrance - Maintenance A
MODERN ELECTRIC CORP	Maint/Repair (non contract)	12/06/2022	18088	2,682.00	Caisson #1 Meter Replacement -
P&LMonthly12	Insurance/Bonds	12/31/2022	P&LMonthly12	3,069.26	P&L Allocation Monthly
Payroll	Personnel	12/8/2022		50,068.82	12/8/2022 Payroll

City of Casper Wyoming  
Expenditure Reimbursement Request  
December 31, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
Payroll	Personnel	12/22/2022		45,883.63	12/22/2022 Payroll
P-CARD VENDORS	Gas/Fuel	12/06/2022	0125353	85.78	Gas/Fuel
Pizza Hut	General Supplies and Materials	12/27/2022	RIN0031340	112.73	JPB Meeting Lunch - Office Sup
Rocky Mountain Air	Chemicals	12/14/2022	30406570	1,901.60	Bulk Oxygen - Chemicals
Rocky Mountain Air	Chemicals	12/14/2022	30410893	132.30	Bulk Oxygen - Chemicals
ROCKY MOUNTAIN POWER	Electricity	12/13/2022	RIN0031310	165.17	Acct #60931133-002 9 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/13/2022	RIN0031312	26.18	Acct #60931133-004 5 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/13/2022	RIN0031313	286.66	Acct #60931133-005 2 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/13/2022	RIN0031314	4,248.96	Acct #60931133-010 2 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/13/2022	RIN0031315	1,364.93	Acct #60931133-011 0 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/13/2022	RIN0031316	1,092.59	Acct #60931133-012 8 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/14/2022	RIN0031317	377.09	Acct #60931133-013 6 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/14/2022	RIN0031321	460.58	Acct #60931133-017 7 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/14/2022	RIN0031333	2,978.61	Acct #60931133-018 5 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/14/2022	RIN0031328	43,919.86	Acct #60931133-009 4 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/14/2022	RIN0031331	459.92	Acct #60931133-006 0 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/13/2022	RIN0031309	25.57	Acct #60931133-001 1 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/13/2022	RIN0031311	2,647.53	Acct #60931133-003 7 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/14/2022	RIN0031318	26.36	Acct #60931133-014 4 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/14/2022	RIN0031319	49.52	Acct #60931133-015 1 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/14/2022	RIN0031320	1,652.54	Acct #60931133-016 9 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/14/2022	RIN0031322	25.37	Acct #60931133-019 3 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/14/2022	RIN0031323	24.56	Acct #60931133-021 9 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/14/2022	RIN0031324	24.90	Acct #60931133-024 3 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/14/2022	RIN0031325	1,965.53	Acct #60931133-025 0 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/14/2022	RIN0031326	114.42	Acct #60931133-026 8 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/14/2022	RIN0031332	234.81	Acct #60931133-008 6 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/14/2022	RIN0031328	1,788.47	Acct #60931133-009 4 - Electri
ROCKY MOUNTAIN POWER	Electricity	12/14/2022	RIN0031337	27.42	Acct #60931133-022 7 - Electri
Russell Industries Inc.	General Supplies and Materials	12/09/2022	146551-00	368.28	Spare Floats for Sump Pump
Source Equipment	General Supplies and Materials	12/05/2022	SI2261501	558.33	Ozone Cooling Water Pump Parts
Sutherlands	General Supplies and Materials	12/05/2022	22190803595223340846	17.99	Screen Wash Pump Base - Other
Sutherlands	General Supplies and Materials	12/06/2022	22190803730223351306	8.34	Ozone Sample Port Parts - Pump
Sutherlands	General Supplies and Materials	12/06/2022	203827	1,009.66	Scaffolding Pieces - Safety Eq
Sutherlands	General Supplies and Materials	12/19/2022	22190200412223471115	25.98	Ice Melt for Sidewalks - Other
UtilityMon	Internal Services	12/31/2022	UtilityMon12	21,924.02	Utilities IS Monthly
Verizon	Communication	12/19/2022	9921933130	67.39	WTP Operator Cell Phone
Walmart	General Supplies and Materials	12/21/2022	81020557154809755167	29.56	Pop & Sides & Dessert for JPB
WARDWELL WATER & SEW	General Supplies and Materials	12/02/2022	RIN0031292	36.32	Wardwell Water Monthly Charge
XEROX CORPORATION	General Supplies and Materials	12/08/2022	017676341	203.23	Copier Lease & Usage
Total				\$254,819.54	



Central Wyoming Regional Water System

Gallons Produced  
Rates Billed

Fiscal Year 2022-2023

Entity	Gallons of Water Produced							Water Rates Billed						
	12/31/2022	11/30/2022	10/31/2022	9/30/2022	8/31/2022	7/31/2022	Year-to-Date	12/31/2022	11/30/2022	10/31/2022	9/30/2022	8/31/2022	7/31/2022	Year-to-Date
Salt Creek JPB	1,695,323.469	1,848,180.612	2,197,059.184	4,096,345.918	6,821,910.204	5,955,148.980	22,613,968.367	\$ 3,797.52	\$ 4,139.92	\$ 4,921.41	\$ 9,175.81	\$ 15,281.08	\$ 13,339.53	\$ 50,655.29
Wardwell W&S	9,881,371.429	7,924,471.429	12,993,011.224	23,651,868.367	33,714,787.755	36,193,058.163	124,358,568.367	\$ 22,134.27	\$ 17,750.82	\$ 29,104.35	\$ 52,980.19	\$ 75,521.12	\$ 81,072.45	\$ 278,563.19
Pioneer	2,648,028.571	2,576,379.592	4,570,219.388	7,008,932.653	9,597,740.816	9,422,562.245	35,823,863.265	\$ 5,931.58	\$ 5,771.09	\$ 10,237.29	\$ 15,700.01	\$ 21,498.94	\$ 21,106.54	\$ 80,245.45
Poison Spider	734,285.714	626,173.469	706,785.714	905,357.143	1,184,897.959	1,000,051.020	5,157,551.020	\$ 1,644.80	\$ 1,402.63	\$ 1,583.20	\$ 2,028.00	\$ 2,654.17	\$ 2,240.11	\$ 11,552.91
33 Mile Road	823,163.265	806,989.796	979,744.898	1,068,877.551	1,452,653.061	1,634,336.735	6,765,765.306	\$ 1,843.89	\$ 1,807.66	\$ 2,194.63	\$ 2,394.29	\$ 3,253.94	\$ 3,660.91	\$ 15,155.31
Sandy Lake	519,529.592	489,369.388	863,685.714	1,474,555.102	2,158,682.653	2,492,817.347	7,998,639.796	\$ 1,163.75	\$ 1,096.19	\$ 1,934.66	\$ 3,303.00	\$ 4,835.45	\$ 5,583.91	\$ 17,916.95
Lakeview	136,035.714	135,453.061	403,884.694	748,975.510	944,275.510	896,511.224	3,265,135.714	\$ 304.72	\$ 303.41	\$ 904.70	\$ 1,677.71	\$ 2,115.18	\$ 2,008.19	\$ 7,313.90
Mile-Hi	227,629.592	202,642.857	259,104.082	384,102.041	701,720.408	695,316.327	2,470,515.306	\$ 509.89	\$ 453.92	\$ 580.39	\$ 860.39	\$ 1,571.85	\$ 1,557.51	\$ 5,533.95
City of Casper	159,828,239.653	151,040,335.796	205,422,959.102	419,591,528.714	626,263,221.633	641,145,465.959	2,203,291,750.857	\$ 358,015.26	\$ 338,330.35	\$ 460,147.43	\$ 939,885.02	\$ 1,402,829.62	\$ 1,436,165.84	\$ 4,935,373.52
Regional Water	0.000	0.000	(278,920.000)	(115,000.000)	(137,638.000)	(707,182.000)	(1,238,740.000)	\$ -	\$ -	\$ (624.78)	\$ (257.60)	\$ (308.31)	\$ (1,584.09)	\$ (2,774.78)
TOTAL	176,493,607.000	165,649,996.000	228,117,534.000	458,815,543.000	682,702,252.000	698,728,086.000	2,410,507,018.000	\$395,345.68	\$371,055.99	\$510,983.28	\$1,027,746.82	\$1,529,253.04	\$1,565,150.91	\$5,399,535.72

TOTAL PRIOR YEAR (FY2022) GALLONS PRODUCED:

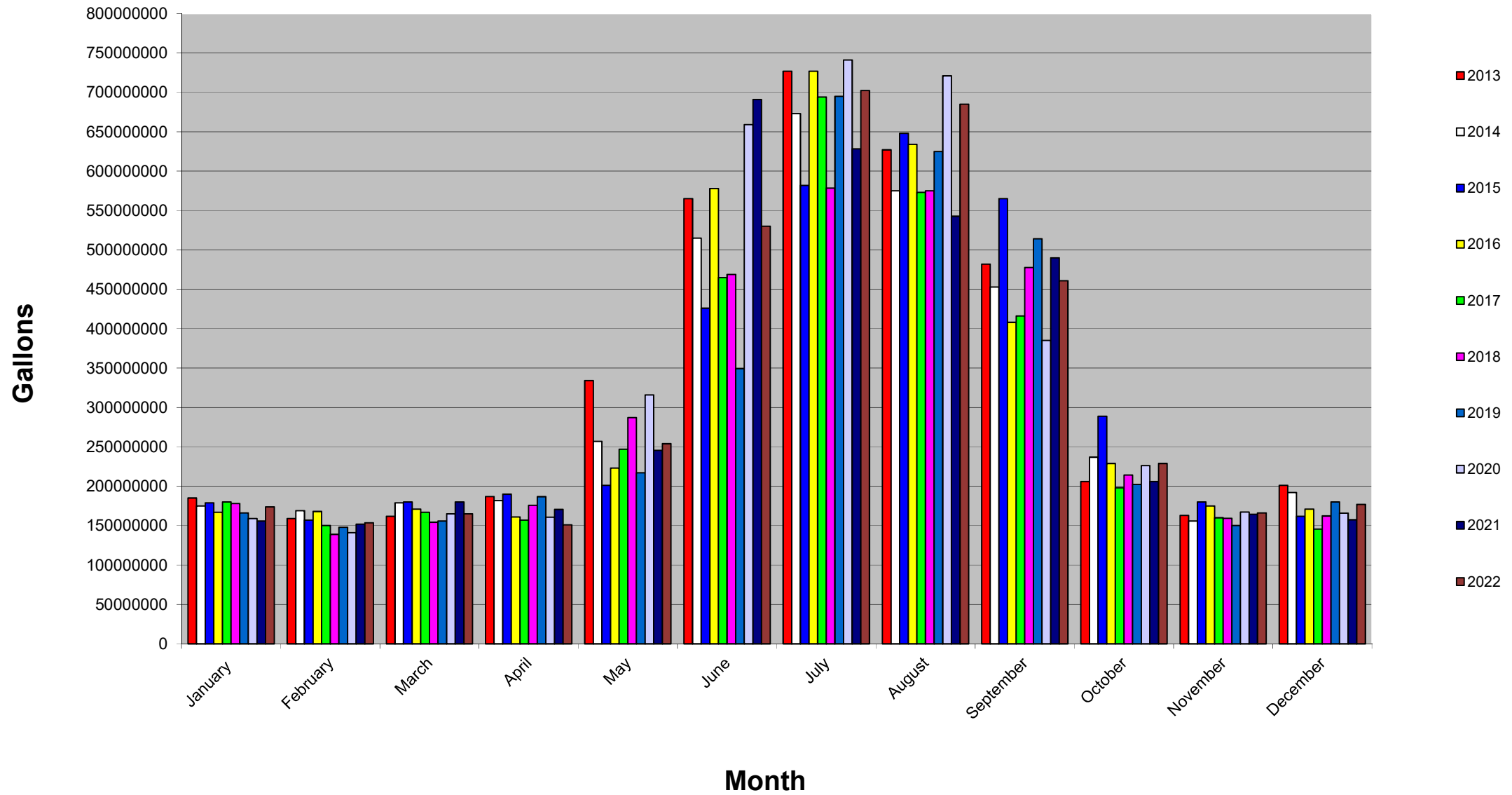
3,594,587,486.000

TOTAL PRIOR YEAR (FY2022) BILLING:

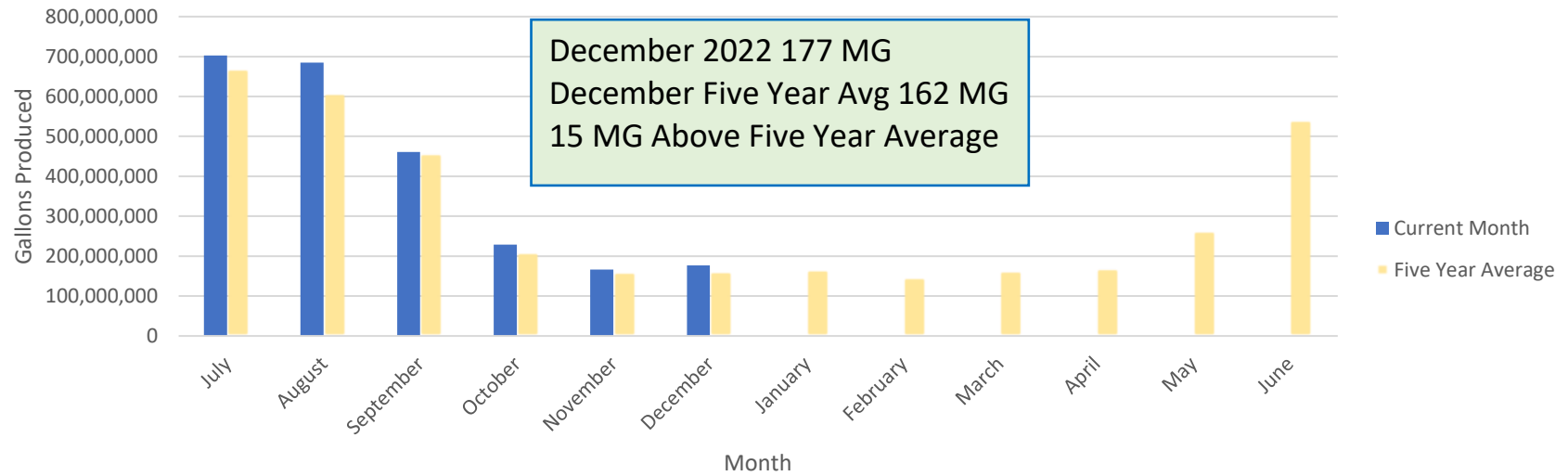
\$ 7,656,471.34

\*Total water produced does not equate to total water billed due to credit given.

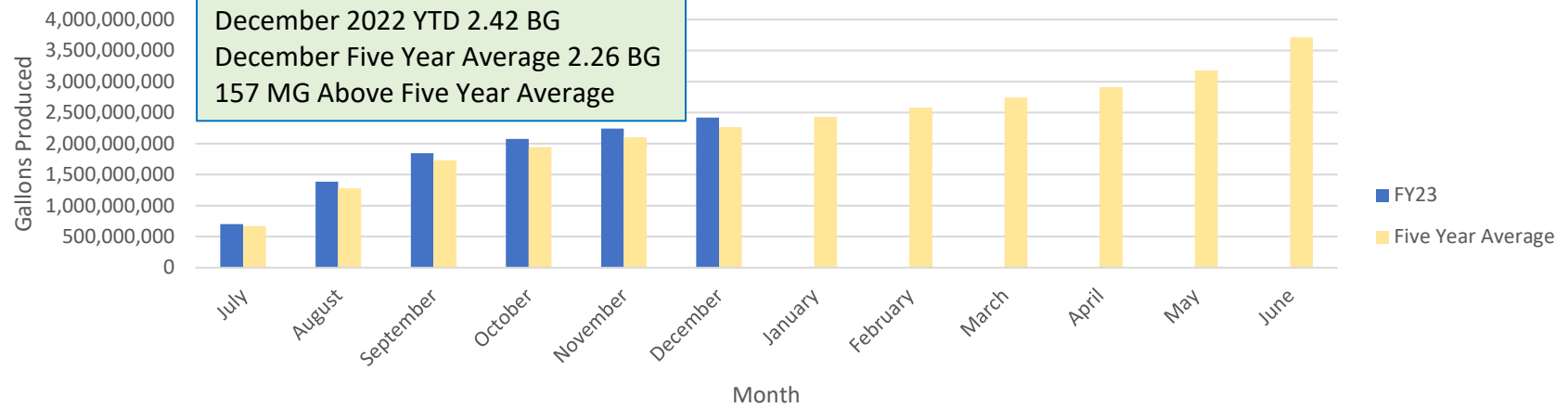
# WTP PRODUCTION

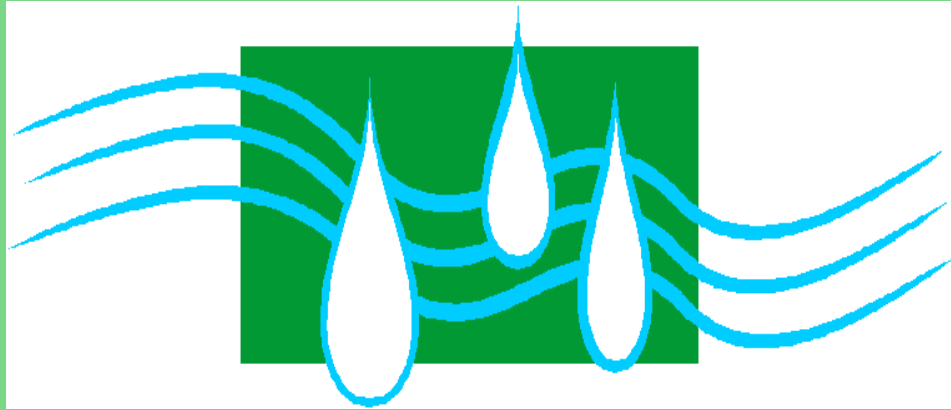


FY23 Monthly Water Production



FY23 YTD Water Production





# Central Wyoming Regional Water System Joint Powers Board

## Monthly Compilation

### December 31, 2022

Prepared by:  
City of Casper  
Finance Department

# CENTRAL WYOMING REGIONAL WATER SYSTEM

## Balance Sheet Report for 2023 Period 6 (as of December 31, 2022)

Account	Description	Account Balance
<b>Consolidated</b>		
<b>Assets</b>	<b>Total Assets</b>	<b>53,065,077</b>
1000	Cash	2,553,900
	Restricted Cash	1,000,000
1200	Accounts Receivable	409,180
1400	Inventory	598,327
1521	WYO Star Investment - Allocation	2,027,104
1522	WYO Star 2 Investment - Allocation	3,490,137
1600	Prepaid Expense	24,163
1710	Land	580,874
1720	Buildings	47,485,671
1725	Accumulated Depreciation - Bld	(37,831,005)
1730	Improvements Other Than Bldgs	44,467,210
1735	AD Improve. Non Bldg	(12,462,708)
1740	Machinery & Equip - Light	1,361,609
1745	AD Machinery & Equip. - Light	(947,070)
1780	Construction In Progress	307,685
<b>Liabilities</b>	<b>Total Liabilities</b>	<b>(10,938,301)</b>
2010	Vouchers/Account Payable	(254,820)
2020	Retainage Payable	(5,694)
2030	Accrued Wages Payable	(30,772)
2040	Leaves Payable	(43,847)
2070	Interest Payable	(109,018)
2080	Notes Payable - Current	(1,987,580)
2510	Notes/Loans Payable - Non Cur	(8,506,569)
<b>Fund Balance</b>	<b>Total Fund Balance</b>	<b>(42,126,776)</b>
3000	Net Investment in Capital Assets	(32,468,117)
	Restricted (WWDC Reserve Requirement)	(1,000,000)
3010	Unrestricted Net Position	(8,658,659)
<b>Total Liabilities + Fund Balance</b>		<b>(53,065,077)</b>

# CENTRAL WYOMING REGIONAL WATER SYSTEM

## Comparative Income Statement

Six Months YTD as of December 31, 2022

	2021	2022	2023
<b>Revenue</b>	<b>\$4,983,647</b>	<b>\$4,774,682</b>	<b>\$5,568,328</b>
4501 - Interest Earned	\$1,596	\$935	\$83,182
4505 - Misc. Revenue	\$64	\$144	\$0
4601 - Water Utility Charges	\$4,848,906	\$4,621,578	\$5,399,536
4650 - System Development Charges	\$133,081	\$152,025	\$85,610
<b>Expense</b>	<b>\$3,776,017</b>	<b>\$4,167,956</b>	<b>\$3,976,463</b>
6212 - Legal Services	\$1,068	\$8,597	\$5,583
6213 - Investment Services	\$241	\$161	\$46
6214 - Consulting Services	\$1,737	\$933	\$5,263
6215 - Acctg/Audit Services	\$24,000	\$20,211	\$27,000
6255 - Other Contractual	\$0	\$0	\$0
6257 - Reimbursable Contract Exp.	\$1,691,811	\$1,342,737	\$2,144,195
6303 - Buildings	\$0	\$179,155	\$113,885
6305 - Improvements Other Than Bldgs	\$237,615	\$957,451	\$130,531
6307 - Intangibles	\$0	\$12,310	\$4,621
6311 - Light Equipment	\$4,310	\$8,687	\$0
6312 - Light Equipment - Replacement	\$0	\$0	\$0
6321 - Technology - Replacement	\$3,123	\$0	\$0
6501 - Principal	\$1,415,838	\$1,464,669	\$1,259,540
6510 - Interest	\$349,765	\$124,720	\$178,905
6780 - Insurance/Bonds	\$46,510	\$48,326	\$106,894
<b>Net Income:</b>	<b>\$1,207,629</b>	<b>\$606,726</b>	<b>\$1,591,865</b>

**BUDGET COMPARISON**  
**As of December 31, 2022**  
41.7% OF YEAR EXPIRED

**CWRWS FUND**

(FUND 300)

<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL BUDGET</u>	<u>TRANSFERS/ ADJUSTMENTS</u>	<u>REVISED BUDGET</u>	<u>YTD ACTUAL</u>	<u>YET TO BE</u>		<u>% REC'D</u>
4501	Interest Earned	(70,000)	-	(70,000)	(83,182)	-	13,182	118.83%
4505	Misc. Revenue	(100)	-	(100)	-	-	(100)	0.00%
4601	Water Utility Charges	(8,240,740)	-	(8,240,740)	(5,399,536)	-	(2,841,204)	65.52%
4650	System Development Charges	(245,000)	-	(245,000)	(85,610)	-	(159,390)	34.94%
<b>TOTAL REVENUES</b>		<b>(8,555,840)</b>	<b>-</b>	<b>(8,555,840)</b>	<b>(5,568,328)</b>	<b>-</b>	<b>(2,987,512)</b>	<b>65.08%</b>

		<u>ORIGINAL BUDGET</u>	<u>TRANSFERS/ ADJUSTMENTS</u>	<u>REVISED BUDGET</u>	<u>YTD ACTUAL</u>	<u>ENCUMBERED</u>	<u>AVAILABLE BUDGET</u>	<u>% USED</u>
6212	Legal Services	30,000	-	30,000	5,583	0	24,417	18.61%
6213	Investment Services	1,500	-	1,500	46	0	1,454	3.07%
6214	Consulting Services	15,000	-	15,000	5,263	0	9,737	35.09%
6215	Acctg/Audit Services	32,000	-	32,000	27,000	0	5,000	84.38%
6255	Other Contractual	3,000	-	3,000	0	0	3,000	0.00%
6257	Reimbursable Contract Exp.	3,830,789	-	3,830,789	2,144,195	0	1,941,413	55.97%
6303	Buildings - New	0	194,551	194,551	113,885	21,662	59,004	69.67%
6305	Improvements Other Than Bldgs	1,972,000	739,416	2,711,416	130,531	931,255	1,649,631	39.16%
6307	Intangibles - New	0	13,161	13,161	4,621	8,540	0	100.00%
6312	Light Equipment - Replacement	0	86,981	86,981	0	86,981	0	100.00%
6501	Principal	2,244,084	-	2,244,084	1,259,540	0	984,544	56.13%
6510	Interest	307,574	-	307,574	178,905	0	128,669	58.17%
6720	Travel/Training	2,000	-	2,000	0	0	2,000	0.00%
6780	Insurance/Bonds	112,000	-	112,000	106,894	0	5,106	95.44%
<b>TOTAL EXPENDITURES</b>		<b>\$ 8,549,947</b>	<b>\$ 1,034,109</b>	<b>\$ 9,584,056</b>	<b>3,976,463</b>	<b>\$ 1,048,437</b>	<b>\$ 4,813,976</b>	<b>52.43%</b>
<b>TOTAL REVENUE OVER/(UNDER) EXPENSE</b>		<b>\$ 5,893</b>	<b>\$ (1,034,109)</b>	<b>\$ (1,028,216)</b>	<b>1,591,865</b>	<b>\$ (1,048,437)</b>	<b>\$ (1,826,463)</b>	

# Central Wyoming Regional Water System

## Joint Powers Board

1500 SW Wyoming Boulevard

Casper, Wyoming 82604

(307) 265-6063

Fax (307) 265-6058

VOUCHER NO. 8546

### VENDOR NAME AND ADDRESS:

05277-0  
CNA SURETY  
P O BOX 957312  
ST. LOUIS, MO 63195-7312

### APPROVED:

CENTRAL WYOMING REGIONAL WATER SYSTEM  
JOINT POWERS BOARD

Chairman \_\_\_\_\_

Date \_\_\_\_\_

City of Casper Representative \_\_\_\_\_

Date \_\_\_\_\_

THE REGIONAL WATER SYSTEM IS TAX EXEMPT. DO NOT INCLUDE STATE OR FEDERAL TAXES ON YOUR BILL.

DATE	INVOICE #	DESCRIPTION	AMOUNT
1/6/2023	64540755-2023	Board Officer Bond – Chairman	\$ 100.00
1/6/2023	72460444-2023	Board Officer Bond – Vice-Chairman	\$ 100.00
1/6/2023	64541040-2023	Board Officer Bond – Secretary	\$ 100.00
		<b>Total</b>	<b>\$300.00</b>

DISTRIBUTION OF CHARGES		
ACCOUNT #	AMOUNT	
6250.10	\$300.00	
Insurance & Bonds		
300-6780		

### VENDOR CERTIFICATION

I do solemnly swear that the within account is just  
and correct, and that no part of the same has been  
paid by the Central Wyoming Regional Water System  
Joint Powers Board or by any individual.

UNABLE TO OBTAIN VENDOR SIGNATURE IN A TIMELY  
MANNER. DIRECTOR HAS REVIEWED VENDOR INVOICE AND  
HEREBY CERTIFIES THAT THE ACCOUNT OF SERVICES OR  
SALES CONTAINED THEREIN IS TRUE AND CORRECT TO THE  
BEST OF HIS KNOWLEDGE.

Initial: \_\_\_\_\_

Date: Dated above

This must be completed before payment can be made; vouchers must be  
fully ITEMIZED, SIGNED, and RETURNED for all purchases and services.

Agenda Item  
# 8 a i



January 17, 2023

**MEMO TO:** H.H. King, Jr., Chairman  
Members, Central Wyoming Regional Water System Joint Powers Board

**FROM:** Andrew Beamer, P.E., Public Services Director  
Bruce Martin, Public Utilities Manager  
Andrew Colling, Engineering Technician

**SUBJECT:** Authorizing an Agreement with Carr Coatings, LLC, in the amount of \$87,760 for the WTP Raw Water Intake Piping Recoating, Project No. 22-075.

**Meeting Type & Date**

CWRWS Joint Powers Board Meeting  
January 17, 2023

**Recommendation**

That the Central Wyoming Regional Water System Joint Powers Board (Board) authorize an Agreement with Carr Coatings, LLC, for the WTP Raw Water Intake Piping Recoating, Project No. 22-075, in the amount of \$87,760. Furthermore, it is recommended that the Board authorize a construction contingency account in the amount of \$10,000, for a total project amount of \$97,760.

**Summary**

On Wednesday, December 28, 2022, two (2) bids were received from contractors to remove and recoat the intake piping for the Raw Water Intake and the Clear Well Intake at the Water Treatment Plant. The bids received for this work are as follows:

<b><u>CONTRACTOR</u></b>	<b><u>BUSINESS LOCATION</u></b>	<b><u>BID AMOUNT</u></b>
Carr Coatings, LLC	Belle Fourche, SD	\$87,760
Riley Industrial Services, Inc.	Farmington, NM	\$143,756

The Project includes the removal of existing exterior coating and application of new coating system to the piping and fittings of the Raw Water intake and the Clear Well intake. Work is scheduled to be completed by June 30, 2023. The estimate prepared by the City of Casper Engineering office was \$100,000.

**Financial Considerations**

Funding for this project is included in the RWS Improvements Other Than Buildings.

**Oversight/Project Responsibility**

Andrew Colling, Engineering Technician, Public Services

**Attachments**

Agreement

STANDARD FORM OF  
AGREEMENT BETWEEN OWNER AND CONTRACTOR  
(Approved by City Attorney, 2004)

THIS AGREEMENT is made between the Central Wyoming Regional Water System Joint Powers Board, a Wyoming joint powers board, 1500 SW Wyoming Boulevard, Casper, Wyoming, 82604, hereinafter referred to as the "Owner," and Carr Coatings, LLC, PO Box 159, Belle Fourche, South Dakota 57717, hereinafter referred to as the "Contractor."

WHEREAS, the Central Wyoming Regional Water System Joint Powers Board desires to abrasive blast and recoat the exterior surfaces of the raw water intake piping and fittings at the water treatment plant; and,

WHEREAS, Carr Coatings, LLC, is able and willing to provide those services specified as the WTP RAW WATER INTAKE PIPING, Project 22-075.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

Contractor shall perform all the work required by the Contract Documents for the WTP RAW WATER INTAKE PIPING, Project 22-075.

ARTICLE 2. ENGINEER.

The Project has been designed by the City of Casper, hereinafter referred to as "Engineer", which shall act as Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

Work will be considered substantially complete when all coating work is complete and the tank is ready for disinfection. Final completion will be granted upon completion of a walk through with Owner's Representative, completion of punchlist, clean up of work site, and de-mobilization.

- 3.1 All work will be substantially completed by April 15, 2023, and completed and ready for final payment in accordance with Paragraph 14.13 of the General Conditions by April 30, 2023. Substantial Completion shall include all Work required to make the project operational for its intended use.
- 3.2 Liquidated Damages. Owner and Contractor recognize that time is of the essence under this Agreement and that Owner will suffer financial loss if the Work is not substantially completed by the time specified in Paragraph 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays,

expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner One Thousand Dollars (\$1,000) for each day that expires after the time specified in Paragraph 3.1 for substantial completion. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in paragraph 3.1 for completion and readiness for final payment or any proper extension thereof granted by Owner, Contractor shall pay Owner Five Hundred Dollars (\$500.00) for each day that expires after the time specified in paragraph 3.1 for completion and readiness for final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

#### ARTICLE 4. CONTRACT PRICE.

Owner shall pay Contractor in current funds for performance of the Work in accordance with the Contract Documents, subject to additions and deductions by Change Order, the contract price of Eighty-Seven Thousand Seven Hundred Sixty Dollars (\$87,760), included as Exhibit "A" (pages BF-1 through BF-4, Bid Form and BS-1, Bid Schedule) and by this reference made a part of this Agreement.

#### ARTICLE 5. PAYMENT PROCEDURES.

Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

- 5.1 Progress Payments. Owner shall make progress payments on the basis of Contractor's Applications for Payment as recommended by Engineer, on or about the 25th day of each month during construction as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Paragraph 14.1 of the General Conditions, subject to the cutoff and submittal dates provided in the General Provisions.
  - 5.1.1 Prior to payment of fifty percent (50%) of Total Contract Price progress payments will be made in an amount equal to ninety percent (90%) of the Work completed, and ninety percent (90%) of Invoice Cost of materials and equipment not incorporated in the work but delivered and suitably stored, less in each case the aggregate of payments previously made.
  - 5.1.2 After payment of fifty percent (50%) of Total Contract Price has been made, Owner shall withhold such amounts necessary so the total retainage is equal to five percent (5%) of the Total Contract Price.

- 5.1.3 In the event the Contractor makes only one application for payment upon completion of the entire project, the Owner shall withhold five percent (5%) of the Total Contract Price as retainage, said retainage to be paid in accordance with the provisions of Paragraph 5.3, Final Payment.
- 5.1.4 Should amounts owed by the Contractor to the Owner for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the Owner's general credit policy, those amounts may be deducted from the payment being made by the Owner to the Contractor pursuant to this agreement.
- 5.2 OWNER may withhold progress payments if CONTRACTOR fails to submit an updated progress schedule with the application for payment.
- 5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Paragraph 14.13 of the General Conditions, Engineer shall recommend payment and present Contractor's Final Application for Payment to the Central Wyoming Regional Water System Joint Powers Board. Pursuant to Wyoming State Statutes, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

#### ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding \$25,000.00 will be retained in an account in the name of the Contractor (except when specifically waived in writing by Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

#### ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

- 7.1 Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.
- 7.2 Contractor has studied carefully all reports of investigations and test of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by Engineer in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.

- 7.3 Contractor has made or caused to be made examinations, investigations, and test and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by Contractor for such purposes.
- 7.4 Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.
- 7.5 Contractor has given Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Contractor.
- 7.6 Contractor certifies that materials containing asbestos will not be used for this project without prior written approval by the Owner.

#### ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between Owner and Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 to SFA-6, inclusive).
- 8.2 Exhibit "A" (pages BF-1 through BF-4, Bid Form and BS-1, Bid Schedule).
- 8.3 Joint Account Agreement or Letter of Forfeiture waiving same.
- 8.4 Addenda No.   0  .
- 8.5 Performance and Payment Bonds.
- 8.6 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.7 Notice of Award.
- 8.8 Notice to Proceed.
- 8.9 Minutes of the Pre-Bid Conference, if any.
- 8.10 General Conditions (Pages 00700-1 to 00700-42, inclusive).
- 8.11 Supplementary Conditions (Pages SSC-1 to SSC-15, inclusive).
- 8.12 Technical Specifications, consisting of seven (7) sections.

- 8.13 Special Provisions, consisting of one (1) sections; (09970)
- 8.14 Shop Drawings and other Submittals furnished by Contractor during performance of the Work and accepted by the Owner.
- 8.15 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Paragraphs 3.4 and 3.5 of the General Conditions, on or after the effective date of this Agreement.
- 8.16 Notice of Substantial Completion.

#### ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The Owner does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The Owner specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

#### ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year first above written.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

*(This space intentionally left blank)*

APPROVED AS TO FORM:  
(WTP RAW WATER INTAKE PIPING, Project 22-075.)

\_\_\_\_\_

ATTEST:

CONTRACTOR:  
Carr Coatings, LLC

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

OWNER:  
CENTRAL WYOMING REGIONAL  
WATER SYSTEM JOINT POWERS  
BOARD  
A Wyoming Joint Powers Board

By: \_\_\_\_\_

Kenneth L. Waters

Title: Secretary

By: \_\_\_\_\_

H.H. King, Jr.

Title: Chairman, CWRWS



EXHIBIT "A"  
STANDARD  
BID FORM  
(Approved by City Attorney, 1995)

PROJECT IDENTIFICATION:      **Central Wyoming Regional Water System  
Joint Powers Board  
WTP Raw Water Intake Piping Recoating  
Project No. 22-075**

THIS BID SUBMITTED TO:      Central Wyoming Regional Water System  
Joint Powers Board  
1500 SW Wyoming Boulevard  
Casper, Wyoming 82604

1.    The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the Central Wyoming Regional Water System Joint Powers Board in the form included in the Bidding Documents and to complete all Work as specified or indicated in the Bidding Documents for the Contract Price by April 15, 2023 and completed and ready for final payment not later than April 30, 2023, in accordance with the Bidding Documents.
2.    Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the Central Wyoming Regional Water System Joint Powers Board's Notice of Award.
3.    Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.
4.    In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:
  - A.    Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):  
  
Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_  
Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_
  - B.    Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary.

- C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the Central Wyoming Regional Water System Joint Powers Board.
5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:
- TOTAL BASE BID, IN NUMERALS: \$ \$87,760.00
- TOTAL BASE BID, IN WORDS: Eighty-Seven Thousand, Seven Hundred Sixty DOLLARS.
6. Bidder agrees that the work for the Central Wyoming Regional Water System Joint Powers Board will be as provided above.
7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
8. The following documents are attached to and made a condition of this Bid:
- A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the Central Wyoming Regional Water System Joint Powers Board.)
  - B. Itemized Bid Schedule.
  - C. State of Wyoming Certificate of Residency Status, in conformance with the Instructions to Bidders.
9. Communications concerning this Bid shall be addressed to:

Address of Bidder: Carr Coatings, LLC  
PO Box 159  
Belle Fourche, SD 57717

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on December 28, 2022.

Bidder is bidding as a Non-Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: \_\_\_\_\_ (seal)  
(Individual's Name)

doing business as: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

A PARTNERSHIP

By: \_\_\_\_\_ (seal)  
(Firm's Name)

\_\_\_\_\_  
(General Partner)

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Carr Coatings, LLC (seal)  
(Corporation's or Limited Liability Company's Name)

WY

(State of Incorporation or Organization)

By: Chad Carr  (seal)

Member

(Title)

(Seal)

Attest: Jessica Carr 

Business Address: Carr Coatings, LLC  
PO Box 159  
Belle Fourche, SD 577178

Phone Number: (605)641-8283

A JOINT VENTURE

By: \_\_\_\_\_ (seal)  
(Name)

\_\_\_\_\_  
(Address)

By: \_\_\_\_\_ (seal)  
(Name)

\_\_\_\_\_  
(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

**BID SCHEDULE  
WTP RAW WATER INTAKE PIPE RECOATING  
PROJECT NO. 22-075**

BID DATE: December 28, 2022

COMPANY NAME: Carr Coatings, LLC

ADDRESS: PO Box 159, Belle Fourche, South Dakota 57717

Contractor shall furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in the schedule that are necessary to provide a complete functional project as depicted in the Drawings and Specifications are to be considered incidental and merged with costs of other related items.

LS = Lump Sum

ITEM NO.	BASE BID SCHEDULE			
	DESCRIPTION	UNIT	QUANTITY	TOTAL COST
1	Surface preparation and painting of the <b>EXTERIOR</b> of the Raw Water Intake Well Room piping and fittings.	LS	1	\$ 43,880.00
2	Surface preparation and painting of the <b>EXTERIOR</b> of the Clear Well Intake Room piping and fittings.	LS	1	\$ 43,880.00
TOTAL BASE BID (SUM OF ITEMS 1 - 2)				\$ 87,760.00

Bid submitted by: \_\_\_\_\_  
(Individual, Partnership, Corporation or Joint-venture)



Central Wyoming Regional Water System  
Joint Powers Board  
Operations Budget Amendment No. 1  
Fiscal Year 2023

Date: January 17, 2023

It is necessary to increase the FY2023 Operations Budget to cover additional personnel costs related to a 3.5% Cost of Living Adjustment granted by the City Council.

**Revenue:**

Intergovernmental Reimb.	202-4242	(\$18,346.00)
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**Expenses:**

Salaries and Wages - FT	2020002-6001	\$13,200.00
Workers Compensation	2020002-6040	\$652.00
FICA/MC Contributions	2020002-6020	\$2,020.00
Retirement Contributions	2020002-6030	\$2,474.00

Original FY23 Operations Budget Amount	\$3,830,789.00
Amendment No. 1 Amount	\$18,346.00
Amended FY23 Operations Budget Amount	\$3,849,135.00

**Approved by Joint Powers Board:**

Date: January 17, 2023

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Chairman

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Treasurer

## Janette Brown

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**From:** Nicholas Gassman  
**Sent:** Monday, December 19, 2022 11:54 AM  
**To:** Janette Brown  
**Cc:** Bruce Martin  
**Subject:** 202 COLA Increase

Hello Janette,

Below is the numbers we are using for the COLA increase related to Fund 202. Let me know if you have any questions.

202	2020002	6001	13,200.00
202	2020002	6040	652.00
202	2020002	6020	2,020.00
202	2020002	6030	2,474.00
			18,346.00

Thank you,

*Nicholas Gassman, CPA*  
Accounting Supervisor  
*City of Casper*  
200 N David St.  
Casper, Wyoming 82601  
(307) 235-7521

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All City of Casper e-mails and attachments, except those defined as attorney/client communications or confidential/privileged information, may qualify as public records under the Wyoming Public Records Act, W.S. § 16-4-201 *et seq.*, and are subject to public disclosure pursuant to this Act.





**CENTRAL WYOMING REGIONAL WATER SYSTEM JOINT POWERS BOARD**  
**BUDGET AMENDMENT NO. 2 TO THE ORIGINAL ADOPTED FY2023 BUDGET**

		Original Approved Budget	Budget Amend No. 1	Budget Amend No. 2	Total Budget As Amended	Comments
300-4220	STATE GRANTS	\$0			\$0	
300-4650	SYSTEM DEVELOPMENT CHARGES	\$245,000			\$245,000	
300-4601	WATER RATE REVENUE	\$8,240,740			\$8,240,740	
300-4501	INTEREST ON INVESTMENTS	\$70,000			\$70,000	
300-4505	MISCELLANEOUS REVENUE	\$100			\$100	
	<b>TOTAL REVENUES</b>	<b>\$8,555,840</b>			<b>\$8,555,840</b>	
300-6212	LEGAL	\$30,000			\$30,000	
300-6213	INVESTMENT FEES	\$1,500			\$1,500	
300-6214	CONSULTING	\$15,000			\$15,000	
300-6215	ACCOUNTING	\$32,000			\$32,000	
300-6255	OTHER CONTRACTUAL-WATER	\$3,000			\$3,000	
300-6257	REIMBURSABLE CONTRACT EXPENSES	\$3,830,789		\$18,346	\$3,849,135	Personnel 3.5% COLA
300-6720	TRAVEL/TRAINING	\$2,000			\$2,000	
300-6780	INSURANCE & BONDS	\$112,000			\$112,000	
300-6501	PRINCIPAL PAYMENTS	\$2,244,084			\$2,244,084	
300-6510	INTEREST EXPENSE	\$307,574			\$307,574	
300-6303	BUILDINGS	\$0	\$194,551		\$194,551	Encumbered Contracts, Roll-Over Projects
300-6305	IMPROVEMENTS OTHER THAN BUILDINGS	\$1,972,000	\$739,416		\$2,711,416	Encumbered Contracts, Roll-Over Projects
300-6307	INTANGIBLES	\$0	\$13,161		\$13,161	Encumbered Contract
300-6311	LIGHT EQUIPMENT	\$0			\$0	
300-6312	LIGHT EQUIPMENT	\$0	\$86,981		\$86,981	Encumbered Contract
	<b>TOTAL EXPENSES</b>	<b>\$8,549,947</b>	<b>\$1,034,109</b>	<b>\$18,346</b>	<b>\$9,602,402</b>	

Approved this 17th day of January, 2023

\_\_\_\_\_  
Kenneth L. Waters, Secretary

\_\_\_\_\_  
H.H. King, Jr., Chairman

January 9, 2023

**MEMO TO:** H. H. King Jr., Chairman,  
Members, Central Wyoming Regional Water System Joint Powers Board

**FROM:** Andrew Beamer, P.E., Public Services Director  
Bruce Martin, Public Utilities Manager

**SUBJECT:** Submission of Two Local Government Project ARPA Program Grant Applications to the Wyoming Office of State Lands and Investments (OSLI)

**Meeting Type & Date**

Regular Central Wyoming Regional Water System Joint Powers Board (JPB) Meeting Scheduled for January 17, 2023.

**Action Type**

Authorization

**Recommendation**

That the JPB consider the submission of two Local Government Project ARPA Program Grant Applications to the Wyoming Office of State Lands and Investments (OSLI).

**Summary**

The OSLI is accepting grant applications for the Local Government Project ARPA Program. The program contains \$50,000,000 for various types of projects including water and sewer projects. Applications will be accepted through January 23, 2023 with project selection to be at an upcoming State Loan and Investment Board meeting.

In August of 2022, the JPB submitted three applications for the Water and Sewer ARPA grant program with one project receiving funding. The grant applications for the remaining two projects will be updated and submitted for this round of funding. These projects include the following: CWRWS 42-inch Ground Water Pipe Replacement, and CWRWS Filter Valve Replacement.

**Financial Considerations**

There is no application submittal cost. Match funding will be from RWS current reserves.

**Oversight/Project Responsibility**

Andrew Beamer, P.E., Public Services Director  
Bruce Martin, Public Utilities Manager

**Attachments**

N/A

RESOLUTION NO. 23-01

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE WYOMING STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH THE LOCAL GOVERNMENT PROJECT ARPA GRANT FUNDING PROGRAM FOR THE CENTRAL WYOMING REGIONAL WATER SYSTEM FILTER VALVE REPLACEMENT PROJECT.

WHEREAS, the Governing Body for the Central Wyoming Regional Water System Joint Powers Board (hereinafter referred to as “Joint Powers Board”) desires to participate in the Local Government Project ARPA Grant program to assist in financing this project; and,

WHEREAS, the Governing Body for the Joint Powers Board continues to recognize the need for this project; and,

WHEREAS, the Local Government Project ARPA Grant program requires that certain criteria be met, as described in the State Loan and Investment Board’s Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and,

WHEREAS, if any of the disbursed grant funds are later deemed to not comply with the SLIB criteria or the criteria of the American Rescue Plan Act (ARPA), the grant applicant agrees to repay the ineligible grant funds within 15 days of such finding to the Office of State Lands and Investments.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CENTRAL WYOMING REGIONAL WATER SYSTEM JOINT POWERS BOARD: That a grant application in the amount of Five Hundred Thousand Dollars (\$500,000) be submitted to the State Loan and Investment Board for consideration at a State Loan and Investment Board meeting to assist in funding the Central Wyoming Regional Water System Filter Valve Replacement Project.

BE IT FURTHER RESOLVED: That the Chairman of the Central Wyoming Regional Water System Joint Powers Board is hereby designated as the authorized representative of the Joint Powers Board to act on behalf of the Governing Body on all matters relating to this loan application.

PASSED, APPROVED, AND ADOPTED this 17<sup>th</sup> day of January, 2023.

APPROVED AS TO FORM:

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CENTRAL WYOMING REGIONAL  
WATER SYSTEM JOINT POWERS  
BOARD

---

Kenneth L. Waters  
Secretary

---

H. H. King, Jr.  
Chairman

OFFICE OF STATE LANDS AND INVESTMENTS

Local Government Project ARPA Grants

Certification Statement

WHEREAS, the Governing Body for the

Central Wyoming Regional Water System Joint Powers Board

Hereby certifies that the funding being applied for under the LOCAL GOVERNMENT PROJECT ARPA GRANTS program will be used in accordance with all requirements and conditions of the ARPA, 2022 Wyo. Sess. Laws Ch. 50, and this Chapter. If it is determined that the funds were not used as intended, the recipient shall refund disbursed funds to the Office within fifteen (15) Business Day following notification.

Furthermore, it is certified that I have read the information on evidence based interventions and project demographic distributions. If my project has either denotation, I have included the requirements and the dollar amount of the total project spending that is allocated towards evidence based interventions and/or project demographic distribution in the verbiage of the project description.

BE IT FURTHER RESOLVED, that

H. H. King Jr., Chairman

(Name and Title of Person(s))

are hereby designated as the authorized representatives of the  
Central Wyoming Regional Water System Joint Powers Board  
to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS

17th

(Date)

day of

January

(Month)

2023

(Year)

(Signature)

H. H. King Jr., Chairman

(Name and Title)

Attest:

(Signature)

Kenneth L. Waters, Secretary

(Name and Title)

RESOLUTION NO. 23-02

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE WYOMING STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH THE LOCAL GOVERNMENT PROJECT ARPA GRANT FUNDING PROGRAM FOR THE CENTRAL WYOMING REGIONAL WATER SYSTEM 42-INCH GROUND WATER PIPE REPLACEMENT PROJECT.

WHEREAS, the Governing Body for the Central Wyoming Regional Water System Joint Powers Board (hereinafter referred to as “Joint Powers Board”) desires to participate in the Local Government Project ARPA Grant program to assist in financing this project; and,

WHEREAS, the Governing Body for the Joint Powers Board continues to recognize the need for this project; and,

WHEREAS, the Local Government Project ARPA Grant program requires that certain criteria be met, as described in the State Loan and Investment Board’s Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and,

WHEREAS, if any of the disbursed grant funds are later deemed to not comply with the SLIB criteria or the criteria of the American Rescue Plan Act (ARPA), the grant applicant agrees to repay the ineligible grant funds within 15 days of such finding to the Office of State Lands and Investments.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CENTRAL WYOMING REGIONAL WATER SYSTEM JOINT POWERS BOARD: That a grant application in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) be submitted to the State Loan and Investment Board for consideration at a State Loan and Investment Board meeting to assist in funding the Central Wyoming Regional Water System Well Rehabilitation Project.

BE IT FURTHER RESOLVED: That the Chairman of the Central Wyoming Regional Water System Joint Powers Board is hereby designated as the authorized representative of the Joint Powers Board to act on behalf of the Governing Body on all matters relating to this loan application.

PASSED, APPROVED, AND ADOPTED this 17<sup>th</sup> day of January, 2023.

APPROVED AS TO FORM:

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CENTRAL WYOMING REGIONAL  
WATER SYSTEM JOINT POWERS  
BOARD

---

Kenneth L. Waters  
Secretary

---

H. H. King, Jr.  
Chairman

OFFICE OF STATE LANDS AND INVESTMENTS

Local Government Project ARPA Grants

Certification Statement

WHEREAS, the Governing Body for the

Central Wyoming Regional Water System Joint Powers Board

Hereby certifies that the funding being applied for under the LOCAL GOVERNMENT PROJECT ARPA GRANTS program will be used in accordance with all requirements and conditions of the ARPA, 2022 Wyo. Sess. Laws Ch. 50, and this Chapter. If it is determined that the funds were not used as intended, the recipient shall refund disbursed funds to the Office within fifteen (15) Business Day following notification.

Furthermore, it is certified that I have read the information on evidence based interventions and project demographic distributions. If my project has either denotation, I have included the requirements and the dollar amount of the total project spending that is allocated towards evidence based interventions and/or project demographic distribution in the verbiage of the project description.

BE IT FURTHER RESOLVED, that

H. H. King Jr., Chairman

(Name and Title of Person(s))

are hereby designated as the authorized representatives of the  
Central Wyoming Regional Water System Joint Powers Board  
to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS

17th day of January 2023

(Date)

(Month)

(Year)

(Signature)

H. H. King Jr., Chairman

(Name and Title)

Attest:

(Signature)

Kenneth L. Waters, Secretary

(Name and Title)

**From:** Office of Governor Mark Gordon <WYGOV@public.govdelivery.com>  
**Sent:** Wednesday, January 11, 2023 12:17 PM  
**Subject:** Governor Gordon Offers a Blueprint for Wyoming to Lead the Nation



## **Governor Gordon Offers a Blueprint for Wyoming to Lead the Nation**

CHEYENNE, Wyo. – Governor Mark Gordon’s State of the State Address to the 67th Legislature highlighted multiple fronts where Wyoming is leading and further opportunities to lead the nation through innovation.

Reflecting on the current financial position of the state Governor Gordon noted, “Wyoming finds herself at a remarkable juncture. Federal government largess and energy markets have given Wyoming a financial bumper crop. Yet, Wyoming is strong, and her future is bright. Together, we have an opportunity to make her even stronger for our people and for the generations to come.”

The Governor’s proposed supplemental [budget proposal](#) outlined an approach to save funds, address inflation, and make strategic investments for the future.

One of those areas is related to energy. Wyoming understands that energy and our legacy industries are vital to the nation. However, the Governor noted that it is also no secret that those same industries have faced ongoing attempts out of Washington, DC, to shutter these critical resources. “The Biden Administration’s misguided policies drove inflation to levels not seen in forty years. This winter, there are families in America—the richest and most advanced country in the world—living under the very real threat of freezing in the dark,” stated Governor Gordon. “Our economy, way of life and national security demand all the energy Wyoming can produce. Instead of giving first bumps to OPEC leaders, the Biden Administration should be extending a handshake to Wyoming energy producers.”

The Governor called for support for increasing funding to the Energy Matching Fund, which is meant to spur innovation and transformative projects. Governor Gordon praised the efforts of state and private partners. “Wyoming is becoming recognized for being forward-thinking on climate and energy. When I talk to people in Washington, DC, I proudly point to what we have done to establish Wyoming’s energy and environmental leadership. Our expertise in resource management, advanced carbon innovation, energy security, value-added agriculture, and fiscal prudence makes us a leader in all these areas.”



Governor Gordon recognizes that to keep Wyoming competitive in a rapidly changing economy means, we need to be unified. Ensuring our youth receive a world-class education is critical to preparing our children for the Twenty-First job market. Emphasizing this, Governor Gordon said, “Now is a critical time for education. We must be bold and take action. If you are as passionate about retaining our youth and home-grown talent as I am, then you must be open to new educational opportunities.” The [priority recommendations](#) the RIDE Advisory Group delivered to the Governor are available for the public to review.

Speaking about the resiliency of Wyoming’s people, Governor Gordon said, “There is something about Wyoming people and our western culture that is simply extraordinary. We are a people with grit, courage, and kindness in our souls.”

The Governor concluded by invoking the words of George Washington in calling for Wyoming’s people to come together to move the state forward, saying, “While we should speak our mind, we should also have a servant’s heart. So that we can each do our share in making this special place we call home to thrive long into the future.”

The Governor’s 2023 State of the State address can be found [here](#).



Governor Mark Gordon's  
State of the State Address  
To the 67th Wyoming Legislature  
January 11, 2023  
State Capitol

Good morning. President Driskill, Speaker Sommers, members of the 67th Legislature, Secretary of State Gray, Auditor Racines, Treasurer Meier, and Superintendent Degenfelder, Chief Justice Fox, Justices, Judges, Vice-Chairman Ute of the Eastern Shoshone Nation, and Chairman Goggles of the Northern Arapaho Nation, distinguished guests, friends, family (that's you Everett and your mom Sarah), citizens of Wyoming both here in this chamber or attending online, thank you for your warm welcome.

I enter this room with awe each time I am asked to address you from this dais. Think about all those who have served here and what they have accomplished. It's hard not to be inspired when you think of all their contributions. Today, the Wyoming flag flies at half-staff in memory of Representative Bill Budd and there are others we lost this year.

Wyoming's history and traditions are at work here. Our people's work ethic and moral fortitude made Wyoming what it is and remain a worthy compass for us all.

At the commencement of the 67th Legislature's General Session, it is my honor and obligation to report to you that today, the state of Wyoming is strong and her future bright. Together, and in the weeks to come, we have the opportunity to make her even stronger for our people and for the generations to come. In my message to you, I want to focus on five fundamental areas:

- First, our people, for they make up the fabric of our state;
- Second, our natural resources, including energy, for these power our state;
- Third, our budget, because how we handle our finances this year will affect our people and our future significantly;
- Fourth, our economy, for that is what makes our state go;
- And fifth, our kids, because it is all about them.

## **Our People**

There is something about Wyoming people and our western culture that is simply extraordinary. Folks here know there is more to being a cowboy than simply wearing a hat – it is knowing when to take it off, when to help your neighbor, and what is important to preserve for our children. We are a people with grit, courage, and kindness in our souls.

I want to share a few examples of men and women who exemplify the spirit that makes Wyoming special.

Every day our first responders answer the call to help those in need. The work is dangerous, but still, we count on them to pull their boots on and rush to our side when we are in need.

Today, I want to honor Tyeler Harris, a dedicated EMT and family man from Saratoga with three young boys. Just before Christmas—doing his job—he put himself in harm’s way responding to an accident during a winter storm. Tragically, he was fatally struck by a semi.

We grieve for Tyeler, we hold his wife, Ashley, and their young sons in our prayers. We can never thank Tyeler enough for his sacrifice, but we can honor and remember him. I ask for a moment to remember Tyeler and his family.

Tyeler’s fellow EMT, Tiffany Greutzmacher, was also injured in that accident and is still recovering from her injuries.

When I spoke to Tiffany’s father shortly after the accident, I found out this was not the first time she had been hit while attending to the injured. In suiting up despite all, she is the personification of living each day with courage. We pray for her speedy and complete recovery.

Jason Perry, an EMT from Hulett, is in our audience today, representing first responders.

Like so many rural communities in Wyoming, Hulett has limited and dispersed resources when emergencies happen. On his own initiative, Jason led an effort to get each of the Hulett EMTs certified as paramedics. This ensured that their patients would have the benefit of high-level emergency medical care.

Jason knows the risk of his profession all too well. Recently, in the teeth of a blizzard, Jason and his crew responded to an incident in Keyhole State Park to rescue a person who had fallen through the reservoir ice. Sadly, Bruce Lang, a volunteer firefighter from Pine Haven, lost his life in that rescue effort. They all were helping to rescue a person who had fallen through the reservoir ice.

It is dangerous work, and we remember all those like Bruce and Tyeler who risked everything in serving Wyoming.

Jason, we want to offer our gratitude to all of your fellow first responders for demonstrating the spirit of Wyoming --courage, sacrifice, and neighbors helping neighbors. Jason, please stand and be recognized.

Changing gears, I want to celebrate a very humble and fine cowboy; a rodeo champion.

Last fall, Bobby Harris, a proud member of the Eastern Shoshone Tribe, was inducted into the Professional Rodeo Hall of Fame.

He grew up on a ranch in Campbell County, and In 1978, at the age of 15, Bobby was the Wyoming State All-Around Cowboy and the youngest Professional Rodeo Cowboys Association Steer Roping Rookie of the Year. Since then, Bobby qualified for the National Finals Rodeo 18 times, won the team roping average in Las Vegas three times, and held the team roping world record for 15 years.

Those are impressive accolades for sure, but watch his acceptance speech online, and you will learn what a remarkably humble and wonderful man Bobby is.

Bobby, the world needs more cowboys like you. Please stand and be recognized.

## **Healthcare**

All people need access to affordable and quality healthcare, and one part of that is mental health, a nationwide crisis. Wyoming is no different.

Depression, substance abuse, isolation, and suicidal thoughts are all too prevalent across Wyoming demographics.

We are losing too many of our youth, too many of our veterans, and too many of our neighbors. It is so important that I co-hosted a summit on Mental Health last fall in Casper. It saw all three governmental branches coming together to work on improving our services for mental health.

Our coordination of efforts and targeting of crucial resources is just the beginning of what we can do. I am happy to report, though, that Wyoming launched her first in-state 24/7 9-8-8 suicide hotline. Now our people in crisis finally have someone they can talk to who is familiar with our state and eager to help.

But attending to people in emergencies or in crisis is only part of what we need to do. We need to reach people before they are in crisis. Wyoming people have always valued private partnerships to build healthier, stronger communities. I want to recognize one such partnership, the Hughes Charitable Foundation.

The Hughes Foundation supported 300 organizations across Wyoming last year alone and was a principal mover of our mental health summit. Executive Director, Molly Hughes, is joining us here today. Molly is dedicated to making Wyoming a better place for all residents and understands government cannot solve problems on its own - it takes good people stepping forward. She and her husband are making a difference in the lives of Wyomingites, and they are doing it with humility and compassion.

Please join me in thanking Molly Hughes and all of the private sector and nonprofit entities that give back.

There remains a lot to do in healthcare and the task force I convened a few years ago is still hard at work, wrestling with the thorny issues that make up a briar patch we call healthcare. They have made progress, and more recommendations are coming in relation to controlling costs and improving access to both physical and mental health.

### **Military**

Over Thanksgiving, I traveled with our Adjutant General to share a meal with our deployed Guard members.

I cherished the opportunity to celebrate Thanksgiving with our men and women serving in the military. They are in far-flung places quite different from Wyoming, defending our freedom and way of life against those who would do us great harm. Never doubt the value of their commitment.

Our Wyoming National Guard remains focused and ready to serve at home and abroad. We thank them for being the sword protecting our freedom, wherever that may be, and for being the shield when they are called upon to meet pressing domestic needs.

Adjutant General Greg Porter is here today, and I ask that in recognizing him, we recognize all of our guardsmen and women, their families, as well as the support of employers who understand the sacrifice and service of our citizen soldiers.

Wyoming cares for our veterans and this past fall in Buffalo, I am happy to report, we opened Wyoming's first skilled nursing facility exclusively for veterans. I want to tell you about one extraordinarily inspirational history teacher at Buffalo High School.

Every year, Tiffany Songer works with her students to organize a Veterans Day celebration and salute to honor local veterans. Her students help organize and run the program, which includes an educational piece they share with fellow students and community members and a luncheon prepared by the students for the veterans. It is a way to honor service with service and perhaps also to inspire the next generation to serve.

Last year, I attended that Veterans Day celebration. It was moving and powerful from beginning to end. Tiffany, thank you. What better way to teach American history and Wyoming values to our youth than to evince our deep and abiding appreciation of our heroes who pledged allegiance to the Constitution, frequently giving the ultimate sacrifice in times of crisis.

### **Tribes**

America is proud of the tremendous commitment made by so many tribal members, who have continuously served our country in all branches of our military with honor and distinction. The Northern Arapaho and Eastern Shoshone are not only sovereign nations but are fellow Wyoming citizens who have stood beside us many times.

Over the past four years, my office has worked hard to forge partnerships between the State and the Tribes. We have identified a number of issues severely impacting our Tribes, but that also affects us all. I want to mention two of those important issues today.

First, both Tribes have emphasized to me the need to address the epidemic of missing person cases afflicting Tribal communities. To help counter this ongoing tragedy, I established the Wyoming Missing and Murdered Indigenous Persons Task Force in 2019 to study the issue and develop a list of recommendations.

Their good work has resulted in several worthy recommendations, among them is one that will come to you during this session, creating the Ashanti Alert System. It is a needed solution to help all Wyoming people. It will function similarly to an AMBER alert, quickly sending notifications to the public about missing adults.

I want to acknowledge the good work of the Select Committee on Tribal Relations and look forward to supporting the Committee's legislation to further this effort. It is an opportunity to stop more missing person cases at their inception, as well as take a meaningful step towards curbing human trafficking.

Second, this year my office has engaged in discussions about settling long-standing disagreements over Tribal off-reservation treaty hunting rights made more acute by recent court rulings.

Our conversations were based on recognizing Tribal sovereignty --- while respecting the State's authority over conservation and hunting outside the Wind River Reservation. To that end, I am supporting a bill providing the Governor's Office with the authority to enter into agreements with Tribes to resolve hunting rights claims on lands in Wyoming. Finding agreement on this issue will support shared hunting values better than any court decision ever will, and I look forward to the passage of this bill.

As we move through other challenging issues, I am encouraged to have such strong partners. Please join me in thanking Chairman Goggles and Vice-Chair Ute.

## **Natural Resources**

### **Energy**

When it comes to natural resources, we need good partners in Washington, DC.

Unfortunately, with energy we do not seem to have reliable partners in the Biden Administration. It is no exaggeration that the Biden Administration appears more interested in partnering with Saudi Arabia and Venezuela, than they are with Wyoming.

The Biden Administration's misguided policies have cost our nation dearly these past two years — five dollar per gallon gasoline that drove inflation to levels not seen in forty years. And this winter, there are families in America—the richest and most advanced country in the world—living under the very real threat of freezing in the dark.

Polite people say that is what you get when a federal government is a hostage to zealots that would risk third-world living conditions in order to meet their agenda.

Blunter people — and we have a few of those here in Wyoming — would say that Washington, DC bureaucrats bungled our energy policy because they produced it out of what they're sitting on, while everyone knows that the solution is under what we are standing on.

Quite seriously, the events of the past two years have proven that our economy, way of life and national security demand all the energy that Wyoming can produce. Instead of giving first bumps to OPEC leaders, the Biden Administration should be extending a handshake to Wyoming energy producers.

Meanwhile, we in Wyoming, have to recognize a few things. First, is that change and innovation are inevitable — they always have been. Second, carbon capture is essential if we are to address climate change and provide a catalyst in the path forward for fossil fuel production in our state.

Here is an example that hits close to home.

Wyoming has eight coal-fired plants, powering about 7.5 million homes. Wyoming coal provides reliable electricity to almost a quarter of all US households. It is undeniable that coal remains a vital fuel source for our country. But in the minds of Washington, DC bureaucrats all fossil fuels should go extinct.

The good news is that we are making progress with carbon capture technology. And remember, carbon capture is not just for coal. But for those who suggest carbon capture is too expensive and the others who think the discussion is simply foolish, I say things are changing.

Later this year, construction will begin on two new projects at the Integrated Test Center at Basin Electric's Dry Fork Station in Gillette.

Advancing and deploying carbon capture technology requires investment from generators and end users. One key partner is Basin Electric Power Cooperative.

I am pleased to introduce Todd Telesz, Chief Executive Officer and General Manager of Basin Electric. Todd, you and Basin Electric represent what is possible when Wyoming, particularly the School of Energy Resources, and utilities work together to support a legacy industry innovating for the future. Wyoming remains committed to you, and our rural cooperatives to make carbon capture on coal-fired plants a shared reality. Thank you, Todd for your efforts.

When I talk to people in Washington, DC, I proudly point to what we have done to establish Wyoming's energy and environmental leadership.

The work of prior legislatures on permitting advanced nuclear projects and support of developing rare earth materials, hydrogen production and CO<sub>2</sub> capture are important to our nation's and our state's future. I am delighted to announce that our joint hydrogen hub proposal with Colorado, New Mexico and Utah has made the first cut and has received the go-ahead to proceed to the next step. We are making a difference.

This year, I have requested an additional \$50 million for the Governor's Energy Matching Fund. The fund is not large enough to make any particular project a reality, but it shows Wyoming's deep commitment to our resources and citizens.

Wyoming is becoming recognized for being forward-thinking on the environment, climate and energy. Advanced nuclear technology coming to fruition in western Wyoming will demonstrate another source of safe, reliable, and dispatchable electricity, offering ancillary benefits to



Wyoming from new manufacturing opportunities to a revitalized domestic nuclear industry that will contribute tax revenues to our state.

You can enhance Wyoming's leadership in this area by passing vital legislation to expand the Department of Environmental Quality's agreement-state status with the Nuclear Regulatory Commission. This legislation will allow Wyoming to permit and regulate parts of the rare earth and critical minerals industry. I urge your support for that bill.

## **Water**

We in Wyoming are also blessed with another vital resource, water. Managing that water in the midst of a historic drought presents more challenges than ever. We, in the executive branch, are hard at work on many fronts, but right now, I want to focus on two—usage and infrastructure.

Watersheds across Wyoming are severely stressed. Nowhere is this more apparent than in the Colorado River Basin. Challenges like water curtailments for agriculture, municipalities, and industry are almost inevitable, and we must be prepared to protect our interests. I am asking again for resources that are essential to boost our ability to respond and advocate for Wyoming water users effectively. That is why I urge you to support the Joint Appropriations budget proposals for the State Engineer.

The time has come when action can no longer be delayed. It is undeniable that Wyoming's irrigators, municipalities, and industries are at immediate risk of losing authority over their future.

Likewise, old and crumbling infrastructure must be addressed. We are using federal funds effectively in this important area. In 2022, we allocated \$50 million for water projects. Bear in mind, though, the demand was four times that. In the coming years, our state will deploy millions of federal dollars across Wyoming. We know all too well that federal funds come with too many strings. And a gap remains, leaving our smallest communities vulnerable.

The Mineral Royalty Grant program has filled that gap for decades and remains essential. It has been so critical for communities, especially small communities, across the state to address emergencies, from collapsed sewer lines in Glenrock and ruptured water lines in Thermopolis and Clearmont to the failed water tank in Opal. The SLIB has helped towns make good use of these funds. I ask you to restore funding to the MRG program.

## **Agriculture**

We all live in Wyoming because of the wide-open spaces and vast natural resources that I have just spoken about, they contribute to what makes Wyoming special.

We take great pride in responsibly managing our natural resources, from agricultural land and bountiful minerals to wildlife and its habitat. Agriculture and natural resource management in Wyoming are not just industries. They are a way of life, part of our cultural identity as a state, as is the balance in multiple uses of our lands.

This way of life is being continually challenged by many in Washington, DC, who from their desks do not understand nor appreciate how close we live to the land, our wildlife and our western culture.

Today, Wyoming is involved in more than 30 lawsuits challenging federal overreach and overregulation. I thank Attorney General, Bridget Hill, and her office for punching far above their weight to protect Wyoming. The Attorney General's team is getting some good results on federal vaccine mandates, strengthening the border, grizzly bear management, oil and gas interests, and simply requiring federal agencies to comply with the law when considering land transfers.

Like all things, lawsuits are expensive and I thank the Attorney General for being judicious in how she uses her resources and the legislature for appropriating to her office the money it takes to fight those battles.

Wyoming's ag roots run deep and help define us. General Hill, like a lot of Wyoming kids, has roots in 4-H. And it is easy to see how that time helped to shape her appreciation for all that Wyoming stands for. Thank you, General.

Along those lines, I would like to highlight the members of Wyoming's very active FFA.

The young men and women of the FFA are not timid about tying into issues, understanding them, and looking at them from all angles. Last October, members of the Cheyenne Central High School team placed first in Wyoming and placed fourth nationally out of 34 teams when debating the Biden Administration's America the Beautiful program.

They could not have risen to that level if it were not for the coaching of one of our best. Congratulations to the Cheyenne team: Ashley Kisicki, Lily Routh, Jordan Kennedy, Katey Carson, Carlene Barbour, Aspen Nesvik and representing them here today coach Karen Budd-Fallon and team member Hailey Cooper. Please stand and be recognized. You made us proud.

Finally, I need not remind all those here that Wyoming was built on agriculture. In this budget you will see requests to expand predator control and control invasive species, to further expand water storage, as well as address brucellosis. I urge your support.

## **Supplemental Budget**

As I said at the top, our budget is critical, because how we handle our finances this year will affect our people and our future significantly. Fortunately, Wyoming finds herself at a remarkable juncture. Federal government largess and energy markets have given Wyoming a financial bumper crop.

As a Wyoming rancher, I know the value of a good hay year. Because they do not always come around it is important that we make hay when the conditions are right. Ranchers also know how important it is to set aside excess for the leaner times ahead. And leaner times appear likely. Supply chains, inflation, tight labor markets, and other economic uncertainties may conspire against us. So the actions we take today have meaning.

In any budget in any year, we are always faced with balancing two challenges: First is living within our means. Wyoming's government is the leanest it has been in a decade. Our budget is balanced, we save for our future, and do not run up deficits. Something we all wish our federal government would emulate.

Secondly, we must measure our expenditures according to needs more than wants and do so while acknowledging fiscal prudence is more than just being cheap, it requires transparency and knowing when to invest.

For instance, we must address the concerns of our most vulnerable and those living on a fixed income who are feeling the inflationary pinch especially today. I have proposed an additional \$1 million to extend the Property Tax Refund Program for another year. I urge you to support that and consider other means to deal with property tax relief.

Inflation is a concern for the workforce, too. Wyoming state workers such as snowplow drivers, troopers, nurses, social workers, and others are still paid below market levels they can earn in neighboring states or even our towns. We cannot retain or recruit them if we do not pay a fair day's wage for a fair day's work. In fact, vacancy rates in critical jobs are very high.

We must implement the second phase of the salary adjustment we began last year. Remember, these are the men and women we depend on every single day.

## **Economy**

I want to turn now to what we all share in, our economy.

As you can plainly see, Wyoming is strong and getting stronger. We are becoming more resilient through diversification, and that means our economy is better able to avoid the booms and busts

that have plagued us over our history. Today, I can proudly say that Wyoming's economy is the most diverse it has been in over 50 years.

We are not leaving any of our legacy industries behind. But it is exciting to note that other sectors are growing. Over the last decade, we have seen double-digit employment growth in leisure and hospitality, manufacturing, finance and insurance, as well as professional and business services.

This is not slowing down. Businesses from around the state are looking to expand, and those in other parts of the country are looking to relocate to Wyoming.

This is why it is imperative that we adequately fund the Wyoming Business Council in this supplemental budget. Three years ago, I came before you with a new direction and new priorities for the Council. That change has produced new opportunities and an increased interest in our state. The time is now to ensure we can seize upon the strong interest in Wyoming, add value to our core industries, and continue to activate new economic sectors.

A diversifying economy also needs a nimble, skilled and ambitious workforce. Without collaboration by our higher education institutions to meet these workforce needs, those jobs will go elsewhere. That is why I joined with our community colleges and university to launch the Wyoming Innovation Partnership or WIP. This collaboration aligns education, workforce development and industry to support Wyoming's economic development needs.

This morning I would like to recognize University of Wyoming President, Ed Seidel, and Central Wyoming College President, Brad Tyndall, for their work on WIP and on advancing our state. Please join me in thanking them.

### **Tourism**

Our university and colleges are partnering in new ways, and in particular, they are working together to support our tourism economy by training the growing hospitality workforce.

This past year, however, the tourism sector almost suffered a significant setback.

Yellowstone National Park celebrated its sesquicentennial anniversary. I was proud to be there at Old Faithful when we rang in the opening of the Park with all the expectations of a stellar year for tourism.

Within a few weeks, though, a massive rainstorm fell on an elevated, late-season snowpack causing unprecedented flooding, damaging roads and cutting off communities. One of Wyoming's most important economic sectors was facing a bust.

Today, we are joined by someone I am proud to call a friend and who recognizes and promotes that Wyoming and Yellowstone share a wonderful commitment to one another.

When the flooding hit, Superintendent Cam Sholley worked with neighboring communities to make sure visitors to the Park were evacuated without incident. And working with his neighbors, reopened the park in Wyoming on July 2 within nine days. His swift actions saved many Wyoming businesses and jobs that depend on visitation to America's first and most iconic National Park.

That was not all. Cam and his team leaned into the multitude of challenges to reconnect Mammoth and Gardner, MT and reestablish the road through the Lamar Valley to the Northeast Entrance. He gets things done.

Please help me thank Wyoming's friend, Superintendent Sholly, for his leadership and for being here today.

## **Education**

I began this address by speaking about Wyoming's most precious resource; our people. Let me conclude with our children, the future of Wyoming.

Over the past year, my Reimagining and Innovating the Delivery of Education or RIDE Advisory Group spoke to the people who make up the fabric of our communities, parents, educators, students and business owners.

After many months of listening and hard work by the RIDE, we now have recommendations for revitalizing Wyoming's entire education system from Pre-K through higher education. The priority recommendations are:

- Student-centered learning focused on student progress that is based on demonstrated mastery of subjects, not seat time;
- Pathways of opportunity for all students;
- Utilizing innovative models to address mental health and behavioral issues; and
- Offering a range of early childhood education options.

Now is a critical time for education. We must be bold and take action. If you are as passionate about retaining our youth and home-grown talent as I am, then you must be open to new educational opportunities. I hope you will join Superintendent Degenfelder and me in our efforts to ensure our students are well-prepared to succeed in today's world.

Over the past year, communities consistently reported that the strength of Wyoming's education system is our teachers. Teachers are one of the most important predictors of student achievement. I agree, and my experience is that Wyoming has the best teachers of any state in the nation.

Today, I would like to recognize Wyoming's 2023 Teacher of the Year.

Zach Beam is a physical science, physics and advanced chemistry teacher at Newcastle High School. Zach is an example of a talented and inspiring teacher who has dedicated himself to this noble profession for the past ten years.

Teachers like him are the catalyst that will ensure the future success of our communities and our children. I thank Mr. Beam and every teacher in Wyoming for striving each day to ensure that all students have a meaningful, memorable, engaging and powerful educational experience.

Zach, please stand to be recognized.

### **Closing**

In closing, I want to say again that Wyoming is poised to be a leader on so many fronts.

Our expertise in resource management, advanced carbon innovation, energy security, our value-added agriculture, and fiscal prudence make us a leader in all these areas. More importantly, our unwavering belief that government works best for the people when it is closest to the people and restrained from interfering with personal liberty makes Wyoming an ideal model for other states.

I believe that Wyoming people care about one another. And I have to look no further than my beautiful wife. I have been blessed to serve Wyoming with her over these past four years.

Jennie, I am so humbled that you—without any government help or funding—have established the Wyoming Hunger Initiative to make sure our kids are fed, our seniors have food, and our veterans can count on a warm meal.

You would be the first to say you have not done it alone but that it is the mark of people who care about their neighbor. I love you, sweetheart.

I learned early on in a hayfield that a good foundation and tied-in corners were important to make sure the stack I made stood. If it did not, I was expected to fix it on my own time and without help.

Wyoming is blessed to have a good foundation, and our corners are tied-in.

We enjoy a government that is accountable, transparent and accessible. We can be sure of the integrity of our elections because we know our locally elected County Clerks are professional and dedicated.

Today we are joined by Platte County Clerk, Malcolm Ervin, the president of the Wyoming's County Clerks Association, Malcolm Ervin. Please join me in showing our appreciation for Mr. Ervin and every one of the 23 county clerks, as well as all the volunteers who assured us that our elections were secure and correct here in Wyoming.

Ladies and gentlemen of the 67th Legislature, as you begin deliberating on how best to help Wyoming thrive now and for generations to come, think about this building and all that has happened in it since statehood.

This moment in our history reminds me of the letter General George Washington sent, along with our then unratified Constitution, to Congress. In it, he appealed to the peoples of the several states to set aside deep ideological divisions and urged the adoption of the founding document of our remarkable republic.

General Washington wrote, referring to the deliberations of the Constitutional Convention, "This important consideration, seriously and deeply impressed upon our minds... to be less rigid on points of inferior magnitude, than might have been otherwise expected; He further encouraged, "a spirit of amity, and of that mutual deference and concession, which the peculiarity of our political situation rendered indispensable."

More than two centuries later, our first President's words still resonate — that while we should speak our mind, we should also have a servant's heart. So that we can each do our share of the task of making this special place we call home thrive long into the future.

God Bless Wyoming and her people. God Bless these United States of America.

**From:** Jill Stillwagon <FoodBankofWyoming@mailman.bloomerang-mail.com>  
**Sent:** Tuesday, January 10, 2023 8:30 AM  
**To:** Renee Jordan-Smith <rjordansmith@casperwy.gov>  
**Subject:** You're Invited: Food Bank of Wyoming Volunteer Family Day!

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Winter 2023

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## You're Invited: Food Bank of Wyoming Volunteer Family Day!



[Register here!](#)

Bring the family and help build and fill boxes that are distributed to food insecure neighbors across Wyoming. Your helping hands mean the world to people in need of food. No experience needed, we provide the training, the safe environment, and the fun!



When: Saturday, February 4th

8:30 - 9:00 a.m. - Join us for breakfast treats and coffee and get checked-in.

9:00 - 9:30 a.m. - Take a behind the scenes tour of Food Bank of Wyoming.

9:30 - 11:30 a.m. - Pack out hunger by helping build boxes for Food Bank of Wyoming's Rawlins Mobile Pantry distribution, help sort produce and support our sustainability efforts.

Where: Food Bank of Wyoming: Volunteer Center  
252 Blackmore Road, Evansville, WY 82636

To get you and your family registered, [click here](#).

If you are registering on behalf of your family, please complete a separate account/profile for each family member. Individuals under age 17 will need a waiver signed by a parent/guardian. You may use the same email address for multiple family members, but it cannot be used as a username.

We look forward to seeing you on Saturday, February 4! If you have any questions, reach out to the Development team at [info@wyomingfoodbank.org](mailto:info@wyomingfoodbank.org).



#### Our Contact Information

Food Bank of Wyoming

P.O. Box 1540

Evansville, WY 82636-1540

307-265-2172

<http://www.wyomingfoodbank.org>

[Unsubscribe](#) | [Manage email preferences](#)

**From:** Lee, John L <John.L.Lee@charter.com>  
**Sent:** Thursday, January 12, 2023 11:02 AM  
**To:** Lee, John L <John.L.Lee@charter.com>  
**Subject:** Charter Programming Update

Hello.

Charter Communications/Spectrum is making changes to our residential channel lineup for customers in your community.

Programming	Change
Altitude 2	Launch in market.

Please contact me should you have any questions.

Sincerely,  
John Lee



John Lee | Senior Manager, Government Affairs  
6399 S. Fiddler's Green Circle 2nd Floor | Greenwood Village, Colorado 80111  
O: 720 482-6086  
C: 303 949-6671  
E: [John.L.Lee@Charter.com](mailto:John.L.Lee@Charter.com)



350 North Ash Street Casper, WY 82601  
Phone 307-232-0159 Fax 307-232-0163

Dear Friends,

As we come to the end of 2022, we are excited to celebrate over 20 years of advocating for child victims of abuse and neglect. We could not have done this without your generous contributions. Over the years, we have remained committed to providing a voice for children and their families and are looking forward to another 20 years!

The Children's Advocacy Project, Inc. has served nearly 5,000 children who have bravely come forward to talk about the abuse they have endured. In doing so, we have helped them find the strength and courage to begin to heal. As part of a multi-disciplinary team, we work with Department of Family services, law enforcement, and prosecutors to help ensure the safety and well-being of children.

Through your generous financial support, we can continue to focus on our mission of providing coordinated forensic and comprehensive services as we aim to minimize trauma and break the cycle of abuse for children. As 2022 comes to a close, we ask you to please think of the hundreds of child victims in our community and make the important decision to support them through your donation.

On behalf of our board, staff, and the hundreds of children we serve annually, thank you. Your generous gift supports our mission, and most importantly, children in our community!

With Gratitude,

Stacy Nelson, Executive Director

To donate, visit: <https://www.childrensadvocacyproject.org/> or scan this code:

1. Open the Camera app from the Home Screen, Control Center, or Lock Screen.
2. Select the rear facing camera. Hold your device so that the QR code appears in the viewfinder in the Camera app. Your device recognizes the QR code and shows a notification.
3. Tap the notification to open the link associated with the QR code.

